SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

KARNATAKA SANGHA'S MANJUNATHA COLLEGE OF COMMERCE

KANCHANGAON, KHAMBALPADA, THAKURLI EAST
421201
www.ksmanjunathacollege.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Karnataka Sangha established Manjunatha College of Commerce in 1999-2000 to ease increasing admission pressures and cater to aspiring graduates. It runs Manjunatha Vidyalaya which has been offering primary and secondary Education in Kannada and English for over 50 years. Affiliated to University of Mumbai, our College began with BCom Programme in 1999. The lectures were conducted in the school premises and rented premises for five years. We strive to fulfill our College Motto – *Saa Vidhya Ya Vimukte*. The Management shoulders the major financial responsibility for we received grants for only one Commerce division in 2008. Our College offers 6 programmes - BCom, BMS, BAF, BBI, MCom (Advanced Accountancy) and PhD in Business Economics. An overview of our milestones is as follows:

16 June 1999 - Commencement of BCom Programme

9 September 1999 - Bhoomi Poojan and laying of Foundation Stone

2004 – Completion of Ground Floor and Classes shifted to the new Building

2008 - One Commerce Division on 100% Grant-in -Aid

2008 - Linguistic Minority Status

2010 - Started BMS

2010 - Permanent Affiliation for BCom Programme

2011 - Formal Inauguration of the Building by Governor of Maharashtra

2013 - Started MCom in Advanced Accountancy

2014 - Started BAF

3 March 2015 - NAAC Accredited first cycle B Grade (2.7)

2016 - Started BBI

2016 - Received recognition under Section 2 (f) and 12 (B) of UGC Act 1956

2017 - Started PhD Centre

In tune with our Vision i.e. ‘To work for the creation of a centre of excellence by training and empowering

young minds', our faculty uses innovative teaching methods, formative and summative evaluation and feedback for enhancing teaching-learning. Faculty submits teaching plans, daily diary, attends workshops, FDPs and w/seminars and presents/publishes papers.

Our College follows reservation policy. Needy and eligible students are provided instalment facility in fee payment and Free/Scholarships and financial help. Initiatives are taken for the holistic development of learners by organising various activities, skill development and ADD-ON Courses. Leadership grooming, periodic review of policies, active IQAC, effective CDC, the vision and mission statements and objectives help us in moulding socially responsible learner-citizens.

Vision

To work for the creation of a centre of excellence by training and empowering young minds.

Mission

- To educate and train learners in the fields of Commerce, Accountancy, Economics, Management, Banking and Finance.
- To collaborate with industries for equipping learners with relevant knowledge, skills and attitude.
- To act as a catalyst in empowering learners to become better citizens by developing a sense of social conscience and commitment.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Spacious campus with excellent infrastructure
- a well-equipped Library and Reading Room
- two Computer Labs
- a Conference Room and an Auditorium
- Gymkhana and Canteen
- 24x7 Security Services
- Girls' Common Room
- Students' Council Room and NSS Room
- Health and Counselling Room
- Classrooms with LCD Projector and N-Computing Facilities
- alternative arrangements for continuous power supply
- Fire Safety Equipment
- Ramp for Differently-Abled
- All-round hygiene and cleanliness (outsourced)

- A proactive and supportive Management who encourage participative decisions
- A visionary Principal, dedicated teaching and non-teaching staff, sincere and respectful learners.
- A transparent and all-inclusive admission process
- Active IQAC and CDC for creating a learner-centric approach and vibrant work culture.
- Collaborations with institutions and NGOs for sensitization of cross-cutting issues
- MOUs for industry-academia linkage
- Skill development through ADD-ON, certificate, and value-added courses and workshops, seminars, competitions, guidance sessions and expert lectures
- Exposure to real-life experiences through industrial visits, field trips, and nature trails
- Active NSS Unit and vibrant Students'Council.
- Emphasis on research with the establishment of an approved PhD centre and a Research and Development Cell
- Appointment of senior faculty as experts in selection committees, LICs, syllabus framing, paper setting and assessment in UG and PG Courses
- Zero tolerance policy toward ragging, sexual harassment, and encouragement of environment-friendly practices

Institutional Weakness

- Difficulties in recovering fees since the students are from lower socio-economic strata
- Financial burden on Management due to partial Aid.
- All, except 3, teachers in the unaided section.
- Constraints causing inability in retention of talented faculty
- Lack of autonomy in curriculum planning due to University affiliation.
- Limited individual progress and development as many students are first generation learners, some of whom are also breadwinners
- Lack of competency in English communication skills and technology
- Lack of Adult Education and NCC unit
- Space constraints for expansion and lack of playground.

Institutional Opportunity

- Introduction of Multi-disciplinary programmes.
- Introduction of the wing of Institute of Distance Education for employed learners
- Obtaining autonomous status
- Increase in MOUs for internships, career guidance and job placements
- Provision of research funds for faculty and students
- More number of ADD-ON Courses
- Increase in the number of Value-Added Courses
- Introduction of additional certificate courses

Institutional Challenge

- Fund raising
- Sustaining programmes due to the spurt of new, unaided Colleges and introduction of new Programmes

- Providing Mass transportation services
- Motivating temporary faculty.
- Retaining talented faculty
- Overcoming weaknesses
- Training students from rural background and increasing their competencies
- Preparing students to be industry-ready

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our College offers 4 UG and 1 PG programme and has an approved PhD centre in Business Economics and follows the curriculum prescribed by the University of Mumbai. The IQAC prepares an academic calendar, teachers submit semester-wise teaching plans, adopt innovative teaching methodologies like PowerPoint presentations, peer-to-peer learning, group discussions, role-playing, project and assignments, etc. which enhance teaching-learning process. Teachers maintain a work diary recording their classroom activities. During the pandemic, teachers took online lectures with learning platforms and ICT tools, counselled the students and provided notes, reference material, question banks, YouTube links, and OERs for preparing effectively for their exams. Internal (written test, presentations by the students, and/or assignments) and external exams were conducted as per Choice Based Credit System (CBCS) pattern laid down by the University.

Our College conducts co-curricular, extra-curricular, sports and extension activities to develop the all-round personality of the students. 885 students benefited from workshops and s/webinars on themes like Yoga and Meditation, Gender Training, Stock Market, etc. Cross-cutting issues like Professional Ethics, Gender, Human Values and Environment and sustainability were integrated in the curriculum across 25 subjects. Additional activities like celebrations of important inter/national days, sessions on road safety, quiz and best out of waste competitions, etc. were organised to spread awareness about these issues. 17 ADD-ON courses, certificate and value-added courses such as Tally, GST, digital marketing, employability workshop and soft skills were conducted with a total number of 544 beneficiaries. Every year around 250-300 students engaged in project work, field work and internships. The IQAC collected feedback on curriculum from various stakeholders (students, teachers, employers and alumni) and necessary action was taken to incorporate the suggestions.

Teaching-learning and Evaluation

Our College follows transparent admission process as per University guidelines including reservation norms as laid down by the government. Online Admission process adopted during the pandemic is continued. Catering to diverse socio-economic strata of students, college adopts the bi/trilingual mode of teaching for the benefit of students who have passed out from regional languages.

Except during the pandemic, our College has done 100% recruitment as per the workload and as sanctioned by our Management. Over a span of five years, two teachers completed PhD.

For effective teaching-learning, teachers use student-centric methods like experiential, participative and problem-solving learning methodologies. They also use ICT tools and resources like LCD projectors, laptops, YouTube videos, online platforms, N-LIST, E-books and E-resources. Practical and real-life insights and experiences are provided through field visits, industrial visits, peer-to-peer learning, quizzes, PowerPoint

presentation competitions, ADD-ON courses, workshops, guest lectures, seminars/webinars, etc.

Examination Committee follows University guidelines and adopts transparent and time bound mechanism for conducting Internal and External Examinations and Assessments. Grievances (revaluation, name correction and duplicate marksheet, etc.) are dealt with transparently. Unfair Means Committee summons the students who indulge in unfair means and after a fair and objective hearing imposes the necessary punishment. Communication related to Examinations and Grievance redressal is done through notices, website and prospectus.

Programme outcomes (POs) and course outcomes (COs) are displayed on college website and a copy is kept in the library for information of all stake holders. POs are communicated to students during orientation lectures and COs are informed by concerned subject teachers while discussing the syllabus in the class. The attainment of outcomes is reflected in the performance (Quantitative form) of the students in their Examinations and their involvement in co-curricular activities (Qualitative form). The attainment of POs and COs are judged on the basis of programme-wise and course-wise Result Analysis of final year students, Student Progression, their Placements and feedback obtained from the students. There is an upward trend in the passing percentage of TY students from 2017-18 to 2021-22.

Research, Innovations and Extension

Our College provides opportunities for fostering research, innovation and extension through the Research Cell and IPR Cell as below:

Library: To foster a culture of research among both students and staff, the library offers various resources - 22 printed research journals, many reference books as well as access to over 6000 journals through NLIST and INFLIBNET. Dedicated desktop computers and printers and a library website facilitate research endeavours of students and teachers.

College Level Workshops, FDPs, Publications and National Conferences:

Research workshops were organised for TY students (for submission of 100 marks project) and for faculty including how to apply for a Minor Research Project. Teachers were encouraged to participate in research-related conferences. We organised four National level Multi/Interdisciplinary Conferences (2 offline and 2 online):

1. Globalisation: New Horizons and Perspectives (2017-18 - offline)
2. Globalisation and Deglobalisation: Looking Back and Looking Ahead (2018-19 – offline)
3. Paradigm Shift in the Pandemic World: Cherish, Flourish or Perish (2021-22 - Online)
4. Contemporary Trends and Sustainable Development Goals (2022-23 – Online)

The faculty received reimbursement of registration fees for attending the above.

Many teachers presented and published their nearly 91 research articles in peer-reviewed or UGC-Care listed journals. As an instance of academic expertise, two teachers have published chapters in books or edited books.

Workshops, Web/Seminars: Our College has conducted 16 Workshops on various themes like Intellectual Property Right, GST Practitioner Start-up, Artificial Rose making, Resume Writing, Eco-friendly Ganpati

making, Gender Sensitization etc. to enhance entrepreneurship skills.

With a view to inculcating a sense of social responsibility and community engagement , 122 extension activities were undertaken in the last 5 years for awareness creation (Voter ID, cybercrime, gender issues, etc.) and special drives (Tree plantation, Swachh Bharat Abhiyaan, Covid-19 vaccination and etc.). NSS volunteers organised educational and recreational activities at our adopted KDMC School.

Our College has signed 9 MoUs for facilitating collaborative activities in academic and extension areas and faculty and student exchanges, and conducting ADD-ON Courses. These agreements provide valuable opportunities for advancement of careers through exposure to diverse educational experiences and networking opportunities.

Infrastructure and Learning Resources

With a campus area of 5207 sq. mts, our College comprises 8 large and 14 small well-lit and furnished classrooms with comfortable desks, benches and black/whiteboards with Audio-visual aids and LCD projectors or N-computing facility. Two computer labs include 45 computers with the required software, scanner, printers, anti-virus software, and ACs. Our College is well equipped with an auditorium, conference room, staff room, examination control room, etc. We also have a Gymkhana facility measuring 2300 sq. ft in the basement, students make use of this facility for indoor games. The learning environment is adequately supported by a well-stocked library. Library is computerised with SOUL 3.0 library management software and OPAC facility is used for searching the database. Library subscribes to the NLIST consortium for providing access to E-resources.

Our College campus is covered with 54 CC cameras for surveillance and 24 hour security personnel are deployed for the safety of students and staff. The administrative office uses computer software for administrative and accounting purposes. There are a sufficient number of printers, scanners, projectors and photocopiers. For differently-abled persons, there is a provision of ramps, wheelchair and disabled-friendly washrooms. Safe drinking water facility is provided to the students and staff on the first floor and in the staff room. There is a spacious common room for girls and washrooms for students and staff. Sanitary-pad vending machines are installed in the Girls Washroom, Staff washroom and in the office washrooms. Our College has a diesel generator (DG), to provide uninterrupted power supply in case of power failure. Other facilities include the Canteen, conference room, Biometric attendance for staff, RFID based students ID cards, and fire extinguishers. Various cultural activities and events are organised in the college auditorium throughout the year during events like Talent Hunt, Vibration week and cultural prize distribution day.

Student Support and Progression

Our College teaching and non-teaching staff provide support to the students for their progression in personal and professional lives. Orientations are conducted in the beginning for creating awareness among the students regarding the annual activities. They encourage students to enrol for government and non-government scholarships and freeships and nearly 795 students benefited from such schemes.

Under the capacity building and skill enhancement initiatives, 17 ADD-ON courses such as Tally, GST, digital marketing, employability workshop and soft skills were conducted. Although many placements were received by the students, 6 students accepted the offer in 2017-2018 which increased to 19 students in 2021- 2022. 177

students went to other educational institutions to pursue higher education. Due to increasing awareness about state/national level exams, many students participated in the Exams and 3106 benefitted from the various w/seminars.

Students also participated in youth festival activities bagging many prizes in Mehendi Designing, Folk Dance, Mime, etc. They participated in the college cultural fest ‘Vibration Week’ activities, Annual function ‘TARANG’ and Annual Sports Meet conducted at Dombivli Gymkhana. Our Women Development Cell conducted various activities like Gender Fair, Gender sensitisation, film screening, sanitary-pad making workshop, etc. The Cell organised such programmes in collaboration with UGC directives. Our College has established an Anti-Ragging Cell and Anti-Sexual Harassment Cell which follow a ‘Zero tolerance Policy’ towards all forms of ragging or sexual harassment.

Alumni Association aims to bring the graduates of our College under one forum and remain connected with the Alma Mater. It was successfully registered on 22 February 2022 and attempts to enhance membership through regular meetings. Our Alumni continues to collaborate with the various committees of our College and provides help in the form of expert lectures, Career guidance and Placement and internship assistance. They engaged in skill development sessions, extended their cooperation in NSS activities, in conducting industrial visits, and as judges in various programmes.

Governance, Leadership and Management

The Vision and the Missions of our College has been mentioned at the beginning of the Executive Summary. Our College has been providing Education in Commerce, Accountancy, Economics and Management for two and a half decades. The Management lays the guidelines and broad policy parameters for the future development of our College. The Governing Council is progressive in its outlook and takes policy decisions. Our College has defined channels of communication for monitoring and effective implementation of plans and policies taken in regular meetings of IQAC and CDC.

The Principal implements the policy decisions of the Governing Council through the teaching and non-teaching staff. The IQAC formulates policies and action plans in view of our stated missions and changing needs. Short term and long term plans are formulated by identifying the needs of students, areas of faculty specialisation and infrastructural facilities. Committees, coordinators and HODs monitor the academic needs and effective implementation of the plans and policies to attain wider goals and objectives. Faculty attends workshops, FDPs and web/seminars and present papers in inter/national and conferences and publish papers. For the purpose of staff empowerment, we have organized more than 13 workshops, 5 FDPs and 4 national level conferences in last 5 years. Our teachers presented and published nearly 91 research papers in UGC listed and peer reviewed journals.

Numerous activities like Talent Hunt, Vibration Week, Sports Day and Annual Prize Distribution Day, Celebration of significant inter/national days, rallies and awareness drives on health issues and Career Mantra are our mega events. Optimum use of human resources by training and empowering them as per their expertise and interest, delegation and collective decisions help in the grooming of leadership qualities among the faculty.

Institutional Values and Best Practices

Our College is committed to inclusivity, accessibility and creation of socially responsible citizens by addressing

issues of gender equality and environment protection. There are ramps and wheelchair friendly pathways for easy mobility of divyangjan (differently-abled) students. WDC conducted gender sensitization training and fairs, gender audit, implemented gender policies and organised extension activities/competitions. We have 54 CCTVs for surveillance and majority female staff. We have installed sanitary napkins' vending and incinerator machines in ladies washrooms.

Best Practice 1: Our College has adopted Kalyan Dombivli Mahanagar Palika's School No. 70 and undertakes many activities for the benefit of underprivileged school children in the way of festivals (Diwali, Holi, Christmas, and Navratri) and teaching students through interactive games. We have donated more than 50 books and a cupboard to create a library. During lockdown the strength of the school reduced from 90 to 34 students but with the help of the efforts of our College, the strength increased to 71 students.

Best Practice 2: During the last five years, our college organised 'Career Mantra' to bridge the academia-industry gap, under the Career Counselling and Placement Cell. Career Fairs guided not only the students of our college but also the students from the colleges in the vicinity. We invited experts from more than 17 professional institutions and provided avenues for direct interactions between students and representatives who gave insights into emerging career prospects in various sectors. Around 300 students benefitted from 9 MOUs and collaborative activities to equip students with essential employability skills through many ADD-ON Courses (GST, Tally- ERP 9, Travel and Tourism, Excel, Soft Skills etc), web/seminars, Visits (NSE, industries, nature trails, etc.).

We educate students on constitutional rights and instill values of brotherhood, truth, non-violence, peace, tolerance by celebrating significant days (Independence, Republic and Constitutional Days, Women's Day, Environmental Day, and Yoga Day) and commemorate the anniversaries of important leaders.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KARNATAKA SANGHA'S MANJUNATHA COLLEGE OF COMMERCE
Address	Kanchangaon, Khambalpada, Thakurli East
City	Thane
State	Maharashtra
Pin	421201
Website	www.ksmanjunathacollege.edu.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Sushila Vijaykumar	0251-2439952	9323830372	0251-2441826	mcac_college@rediffmail.com
Associate Professor	Jayanthi Vaikunth	-	9820784082	-	jayanthivaikunth@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	Yes minority status (mar+eng).pdf
If Yes, Specify minority status	
Religious	
Linguistic	Kannada
Any Other	

Establishment Details

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	04-10-2016	View Document
12B of UGC	04-10-2016	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Kanchangaon, Khambalpada, Thakurli East	Urban	1.28	3563.54

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce,Accounting and Finance	36	H.S.C.	English	436	307
UG	BCom,Commerce,Banking and Insurance	36	H.S.C.	English	216	172
UG	BMS,Commerce,HR MARKETING FINANCE	36	H.S.C.	English	216	188
UG	BCom,Commerce,	36	H.S.C.	English	816	698
PG	MCom,Commerce,Advanced Accountancy	24	B.Com., graduation	English	120	56
Doctoral (Ph.D)	PhD or DPhil ,Commerce, Business Economics	36	Post graduation with 55% with clearance of NET/SET/PET	English	8	6

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				4				0			
Recruited	1	0	0	1	2	2	0	4	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				18			
Recruited	0	0	0	0	0	0	0	0	2	16	0	18
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	4	4	0	8
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	2	3	0	5
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	1	0	0	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	2	1	0	0	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	2	13	0	15
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	683	3	0	0	686
	Female	679	0	0	0	679
	Others	0	0	0	0	0
PG	Male	22	0	0	0	22
	Female	34	0	0	0	34
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	18	22	21	32
	Female	28	31	32	49
	Others	0	0	0	0
ST	Male	1	2	2	2
	Female	2	1	1	2
	Others	0	0	0	0
OBC	Male	36	41	47	62
	Female	45	53	80	88
	Others	0	0	0	0
General	Male	619	597	670	606
	Female	528	630	641	560
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1277	1377	1494	1401

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Our College offers 6 programmes -B.Com, BAF, BBI, BMS, M.Com and PhD in Business Economics and follows the curriculum laid down by University of Mumbai. Our College follows Choice Based Credit System (CBCS) system as prescribed by the University of Mumbai. All programmes have interdisciplinary courses integrated into the curriculum. And provide a global perspective. Subjects like Foundation Course, Foundation of Human Skills, Business Communication, Computer Applications and Ethics are multidisciplinary. Every programme has either a course or a chapter which is multidisciplinary/interdisciplinary in nature. Our College Development Committee has given approval

	for applying for three programmes BSc in IT (Science), BA and Bachelor in Mass Media (Arts) and MCom in Banking and Finance in keeping with multidisciplinary initiatives. In keeping with the National Educational Policy which advocates promotion of Indigenous languages we held ADD-ON Course on some spoken Indian Languages, especially Kannada and Marathi and Sankrit and propose to start short term courses. An ADD-ON Course on 'Disaster Management and Mitigation' to train students in social engagement during disasters was a unique initiative in the post pandemic period. Webinars dealing with issues like gender, environment and ethics were also conducted. A Health and Counselling Cell was established for disseminating Health related information like nutrition, exercise and meditation.
2. Academic bank of credits (ABC):	Academic Bank of Credit is one of the important components under National Education Policy. The main objectives of ABC are to promote student centric, learner-friendly and inter-disciplinary approaches in higher education and to allow them to tailor their degree courses as per contemporary trends. Affiliated to University of Mumbai, our college will adopt the National Education Policy (NEP) and take measures to initiate the process of Academic Bank of Credits (ABC), as per the directions given by the University. In 2022-23, our college initiated the ABC process, by creating awareness among the students about the procedure of generating ABC ID, through guidance sessions, screening the video related to the procedure for creating ABC ID offline and posting the same on whatsapp group. The student's details like Name, Roll no. Class, Programme and ABC ID were collected using Google form and forwarded to the University. The same process would be repeated for creating, collecting and forwarding the ABC ID of the students enrolled in the year 2023-24.
3. Skill development:	Our College Vision is to create a center of excellence by training and empowering our young minds. In keeping with our mission number 2 and 3, our College takes efforts for the skill development of the students. Skill development is the core of the present higher education system. In fact, all the programs in the institute scrupulously follow problem solving skills, experiential learning and participative learning.

	As a result learners will imbibe the capacity to acquire and demonstrate the above skills in their practical world where they come across similar problems and challenges. Our College works for skill development through various bridge courses, ADD-ON Courses and webinars/seminars/workshops and by organizing various competitions. Skill development was done in both online and offline modes. On World Youth Skills Day, a webinar was organized for enhancing soft skills. On World Bio-diversity Day, a webinar was conducted to increase environmental consciousness. With the view to enhancing employability skills, Institutions like Techno serve and Anudip Foundation conducted ADD-ON Courses like E- filing of Income Tax and GST Returns along with Tally ERP 9, Advanced program in Accountancy Tally, Advance Excel and English Communication and Digital Education with Excel specialization in the virtual mode and Workshops were conducted on Resume Writing and Presentation Skills. Pledges, Celebration of National Days like Independence Day, Yoga Day, Constitution Day, AIDS Day, Human Rights Day, Republic Day are celebrated to develop a spirit of citizenship and human values. Gender Sensitization is undertaken through activities of WDC.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Our College is a Kannada Linguistic Minority institution. In view of NEP 2020, we plan to broaden the scope from purely Commerce to multidisciplinary programmes. We will take steps to initiate the implementation of Kannada as a subject in Junior College. Currently, our Junior College has Marathi, Hindi and IT as optional subjects. Our College consists of majority learners who did their schooling from regional medium i.e. Hindi and Marathi. For creating a sense of belonging and empowerment among the learners, our teachers had adopted the bilingual (English and Hindi and trilingual (English, Hindi and Marathi) mode of teaching right from its inception i.e. 1999 (Even before the draft NEP). International Yoga Day was celebrated highlighting the need for yoga and its significance to keep the body, mind and soul together. Matribhasha Diwas, National days like Independence Day, Republic Day, and Maharashtra Day are observed with theme-based cultural activities. For integrating Indian Knowledge Systems like Indian Languages and Cultures, we

	have established Clubs/Associations like Marathi Vangmay Mandal, Hindi Language Club, Communication and Soft Skills Club. We conduct various programmes like traditional day – My tradition, Best tradition Rangoli and Mehndi Competitions, Dance, Singing – which enabled learners to understand the rich linguistic and cultural diversity of our Country; which give students an opportunity to learn and enjoy regional culture of the nation. Every year college celebrates Hindi Diwas on 14th September. We inculcate Indian culture and values through the participation of students in university level youth festivals.
5. Focus on Outcome based education (OBE):	In the beginning of the academic year necessary guidance was given to develop COs, POs and PSOs by the IQAC.Teachers once again discussed the POs, PSOs. Cos and CSOs and these were explained to the learners during their orientation and in their lectures. These expected outcomes are displayed on the College Website and also discussed by the respective subject teachers in the classrooms. We organized various online workshops like Resume writing, Presentation skill etc, and competitions like Poster making, Oral presentation etc. in order to achieve the outcomes. Guest lectures on Impact of Cybercrime, Entrepreneurship etc., and Add-On Courses like E-filing of Income tax and GST returns with Tally ERP-9, Advance Excel etc. were in tune with our vision and mission statements. We obtain feedback from the various stakeholders and attempt to implement new pedagogical methods for attaining the expected outcomes. The COs, POs and PSOs are communicated to students and explained what is expected of them at the end of the semester or the academic year
6. Distance education/online education:	ICT is an integral part of teaching and learning in our institution. During the COVID pandemic period institution has resorted to online education mode to impart the curriculum. During the second year of the pandemic, we conducted lectures and competitions in the hybrid mode. Students have also been oriented regarding the e-resources available in the library. Some teachers uploaded YouTube videos on some topics and students take advantage of that. Presently i.e. in 2022-2023, we have encouraged students to register on Infosys springboard and take advantage of the various free online courses available. We propose

	to disseminate Kannada and Marathi languages through the online mode. We will also survey our local vicinity and based on the survey, we will collaborate with Institute of Distance and Open Learning of University of Mumbai and offer programmes and/or courses

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. Keeping in mind, the constitutional obligations of citizens of India and also to create awareness of civic responsibilities, an electoral literacy club has been formed in the college.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The ELC is duly formed by appointing a teacher coordinator and a few coordinating faculty members. The ELC is also represented by student representatives. The scope of work is defined and it consists of mainly creating awareness about the registration of names of students in the electoral list of their constituency and also creating awareness of the need and importance of voting…… (Electoral Literacy Club) has been established with the purpose of promoting electoral literacy among students. The club has a teacher coordinator and coordinating faculty members who are responsible for overseeing its activities, as well as student representatives who help to represent the club and its message to the student body. The main focus of the ELC seems to be on raising awareness about voter registration and the importance of voting. This is an important goal, as many young people may not be aware of how to register to vote or why it is important to participate in the electoral process. To achieve this goal, the ELC may consider organizing various activities such as workshops, seminars, and events to educate students about the electoral process and encourage them to register to vote. The club could also collaborate with local election authorities to facilitate the registration process for students and ensure that they have the necessary information and resources to participate in elections. Overall, the ELC has an important role to play in promoting electoral literacy and encouraging young people to become active citizens. With the right approach and strategies, it can make a significant impact in increasing voter participation

	and strengthening democratic values.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Our College has been in the forefront in creating voter awareness campaigns since 2018. Many voter campaigns have been organized in the college to create awareness about voting. Voting machines were brought to the college by concerned authorities to demonstrate the process of voting .Student teams will be formed to educate the people who are above 18 years of age to register their names in the voters list in the neighborhood community. Along with NSS unit of the college and Alumni association every year will conduct voter card awareness drives. Through this drive students create awareness and encourage the people in nearby vicinity regarding voting and voter's card.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Our College has taken the initiative to organize voter awareness campaigns and also voter registration. The Foundation Course curriculum prescribed in first-year class deal with the need and importance of voting. Voter awareness campaigns and voter registration initiatives were appreciated by the Deputy Commissioner of KDMC. This is a testament to the hard work and dedication of the college's staff and students in promoting democratic values and increasing voter participation. By integrating voter education into the curriculum, the college is ensuring that students are equipped with the knowledge and skills they need to become active and responsible citizens. Our proactive approach in promoting democratic values and encouraging civic engagement can play a significant role in strengthening democratic institutions and promoting a culture of active citizenship.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Our College has taken the initiative on a priority basis to enroll students above 18 years by organizing voter campaigns and by arranging voter registration in the college in collaboration with the Alumni Association and NSS unit.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1421	1401	1494	1377	1277

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 48

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
22	23	27	27	23

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
64.57	62.32	110.80	121.77	101.93

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Our college follows the curriculum prescribed by the University of Mumbai and has a well-planned mechanism to deliver it effectively. Before the start of each semester, teachers prepare a teaching plan that is well-structured to ensure proper delivery of the curriculum. For effective curriculum delivery, teachers record their lectures in the teachers' diary on a day-to-day basis.

Our college also has academic advisors appointed for each class, who have formed class-wise WhatsApp groups to inform students about the timetable, notices, and to communicate with them regularly. During the pandemic, our college conducted lectures on Zoom and Google Meet platforms, encouraging participative learning and sharing PPTs, notes, URL links of YouTube videos, and open educational resources with students. Additionally, our college held orientation webinars for the staff and students regarding online admissions, teaching, and examinations.

Our college also ensures that students have access to free online materials and past question papers through the library. Regular communication with academic advisors, feedback on the curriculum, periodical class tests during online lectures, question banks, and other such practices helped in improving student performance.

Our College adheres to the academic calendar. Lectures and Examinations were held as per University guidelines. Self-Finance Programmes conducted internal evaluation of 25 marks (20 marks – test, 5 marks – attendance and class participation) for TY (Oct and Feb), for FY (Nov and Feb), for SY (Oct and Feb), and for M.Com (Dec and April). M.Com students had 40 marks internal examination.
FY/SY BCom/BAF/BMS/BBI students had project work for 25 marks in Foundation Course. TY BCom had computer practical project for 25 marks.

Summing up, our college is committed to quality education, emphasizes effective curriculum delivery, promotes technology, and adopts assessment practices that enhance student learning and performance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 14

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files	
1	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 7.8

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
172	131	74	167	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Our College integrates crosscutting issues like Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum by conducting various activities for cross-cutting issues which are relevant for the development of graduate attributes. The following are the subjects which cover some of the cross-cutting issues:

Professional Ethics	Gender	Human Values	Environmental Sustainability
Business Ethics and Corporate Governance	Organisational Behaviour	Foundation Course	Environmental Studies
Principles of Management	Human Resource Management	Foundation in Human Skills	
Principles and Practice of Banking and Insurance	Rural Marketing		
Foundation Course, Ethics and Governance			
Foundation Couse in Banking and Insurance			
Business Ethics and Corporate Social Responsibility			

Professional Ethics:

Advertising includes elements of ethical advertising, for instance approval of ads by ARCT, E-Commerce and Marketing Management call for awareness of IT Act and environmental consciousness like use of bio-degradable materials. Business Communication comprises aspects of personal integrity and ethics related to technology usage.

Business Ethics and Corporate Social Responsibility, Principles of Management and Human Resource Management consist of ethical practices related to organizational components like office etiquette, ethics in production, distribution and accounting.

Gender, Human Values and Environment Sustainability

Teachers highlight the cross-cutting issues with the help of different youtube videos and documentaries. Human values (kindness, honesty, loyalty, love and peace, etc.) are an integral aspect of the curriculum of FC, Business Ethics, CSR and Foundation of Human Skills. Foundation Course I covers issues of Gender and gender disparity, including the third gender, gendered violence, and Violation of Human Rights with respect to race, religion, caste, race and disabilities. It also calls for affirmative action and strategies.

Some of the activities conducted for inculcating gender awareness are as below:

1. Celebration of International Women's Day
2. Swadesha Job career counselling in support of United Nations Development Programme for girls
3. Group discussion on Family Values
4. Awareness against 'Drink and Drive' under road safety week celebrations
5. 'Meri beti mera abhiman' elocution competition
6. Webinar on 'boli kishori carona ki kahan' by Vacha Trust.
7. Gender sensitization in education and in job (detail list is attached in PDF)

Courses like Environmental Studies and Foundation Course II cover aspects of sustainable development goals. EVS course comprises modules on Eco system, Environment factors, Global Warming, Environment and Ecology, Green Computing, and E-waste Management, forest, and energy resources, Green Energy, and Environmental Degradation- causes and impact.

Some of the activities conducted for enhancing environmental consciousness are as follows:

1. Workshop on Eco Friendly Ganesh Idols
2. Recycling of Dry Waste material and vermicomposting
3. Best Out of Waste Workshops and Competitions
4. Plastic free campus
5. Restriction on use of vehicles
6. Seminars/webinars on the importance of helmets and following traffic rules

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest

completed academic year)

Response: 2.11

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 30

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution’s website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 85.78

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
476	512	561	554	527

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
624	618	618	618	588

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 30.8

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2021-22	2020-21	2019-20	2018-19	2017-18
71	93	61	67	48

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
123	141	280	280	280

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 64.59

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

In line with our motto - ***Saa Vidhya Ya Vimukte*** which means Education liberates from ignorance, our College adopts student centric approaches like experiential learning, participative learning and problem-solving methodologies for an enhanced learning experience.

Experiential learning:

- Industrial/ Field Visits: College organised Industrial visit to United Beverage Company (Kingfisher) at Goa, Amartex Textiles at Manali, small-scale block making & Printing workshop at Jodhpur & Jaisalmer. One day field visit were organised to Parle-G & Valvinox factory at Khopoli , Agro-tourism Saguna Baug at Neral, Magnetic Observatory at Alibaug and Railway Workshop at Matunga to enhance their experience and give practical insight to students.
- Project work and Presentations: TYBMS, BAF, BBI and MCom students submitted a black book as part of their 100 marks project work. FY/ SYBCOM students prepared PPTs , Charts and Models in Foundation Course. This laid the foundation for research and enabled them to understand the process of preparing questionnaires, and enabled them to gain experience of collecting primary and secondary data and preparing PPTs for project work.
- Environment sensitization: College tries to inculcate environmental consciousness and principles of 3 Rs- Reduce, Reuse and Recycle of single use plastic through preparation of eco-friendly bricks with waste plastic bottles and wrappers. As a part of DIY (Do it Yourself) activity, video screening and online lectures were organised on preparation of bio-fertilizers and creation of kitchen garden with medicinal plants like Tulsi, Adulsa etc. In order to bond with the environment, students participated in Vrukshabandhan activity by tying Rakhi to the trees.

Participative Learning:

Learners were encouraged to participate in classroom discussions, brainstorming sessions and s/webinars. Inter and intra-collegiate competitions like Quiz, Ad mad contest, Elocution, Essay writing, poster making were organised to enhance their competencies like creativity, critical thinking, collaboration and communication. Learners also participated in ADD-ON courses (Soft skill development, Travel and tourism, GST with Tally, Advance Excel, Disaster Management, etc.) and workshops (Yoga and meditation, financial literacy, Gender sensitisation, Resume writing, etc.,) ,Guest Lectures and extension activities for knowledge enhancement and personality development.

Problem solving:

Bridge courses in Mathematics & Accountancy helped in bridging curriculum gaps and improved conceptual learning. Additional assignments and Booster lectures for final year students helped in preparing them for University examinations. During Pandemic, Online guidance lectures and Helpdesk enabled to resolve technical problems in online Admission and Examination. Remedial Coaching gave additional coaching to slow learners.

USE OF ICT TOOLS: N-computing, LCD projectors, educational videos, You tube links, softcopy of study materials were used for effective teaching. During Pandemic, online platform like Zoom and Google Meet were used for conducting lectures, arranging webinars, sending notifications, organising meetings with staff and students. Students can use the computers in the laboratory and library for accessing E- resources and completing their projects, assignments and presentations.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 99.19

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
23	23	27	27	23

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 9.02

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	02	02	02	02

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The mechanism of internal and external assessment for UG and PG programmes is transparent. It is as per University guidelines and shared on college website, prospectus, orientation and in regular lectures. A quick overview of the mechanism of Internal & External Assessment is as follows:

Classes	Conducted by College		Conducted by University	
	FY (SEM I & II)	SY (SEM III & IV)	TY (SEM V &VI) `	MCom I & II (SEM I to IV)
BCOM	100 marks pattern (Except FC- 75:25 pattern)	100 marks pattern (Except FC- 75:25 pattern)	100 marks pattern (Except Computer Applications 75:25 pattern)	60:40 Pattern (40 marks internal test)
Foundation Course internal assessment – project/, ppts/charts/models/assignments Computer Applications – 20 marks practicals and 5 marks journal and Viva				
BMS/BAF/ BBI	75: 25 pattern (25 marks internal test)			

Examination Timetable is displayed on college noticeboard and circulated in classrooms as well as class-wise Whatsapp groups. After assessment and moderation, Results of FY & SY are declared within 45 days of completion of examinations. Final year Exam Results, declared on university website, are uploaded on college website, after the PDF copy is received. Additional Exams are held for absentees on genuine grounds, after 20 days and within 40 days of the declaration of Semester-end exam Result. 100 marks project and viva-voce is conducted for TYBMS/ BAF/ BBI and MCOM -II classes.

Grievance Redressal Mechanism is also transparent, timebound and efficient. The Grievance redressal is

done on the following grounds: Unfair Means, Photocopy & Revaluation, Name correction in the marksheet, Delay in receipt of final year marksheet or convocation certificate and requisition for Duplicate Hall Ticket. Students are informed about the punishment for indulging in unfair means during examinations in prospectus, college website, classrooms and noticeboard. Unfair Means Inquiry Committee conducts an inquiry wherein students are given an opportunity to present their case and punishment, if any, is imposed. The Committee submits the Report within 15 days of completion of the examinations. After Result declaration, the students are asked to submit the Application for Photocopy and Revaluation within 7 days. Revaluation results are declared within a week. Issues regarding name correction, duplicate hall ticket, release of Final University result, convocation certificate issues etc. are resolved.

During Pandemic, Exams were in the online mode using online exam software and proctored Google form. Guidance was provided in zoom meeting, instructions and helpdesk contacts were displayed on website. Google form was used for internal tests, email for projects and Zoom or Google Meet for viva voce. Re-exams were conducted for those who faced technical issues or absentees on medical grounds. Semester V and VI marks were forwarded to the University.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The Outcome Based Education emphasizes Programme Outcomes and Course Outcomes. POs and COs throw light on the knowledge and skills which are to be acquired by the students at the end of a Programme or a specific Course. Our college is affiliated to University of Mumbai. POs & COs which are framed by Board of Studies of University are disseminated to teachers through Syllabus Revision Workshops. COs in some subjects were framed by the HOD/Coordinator in consultation with subject teachers as per the employability skills required in the industry and the specifications of university. Teachers begin teaching a particular course with the discussion of its objectives and its expected outcomes. POs and COs are displayed on the College Website for the information of stakeholders. A copy of the POs and COs is kept in the library for reference. A copy of COs is kept in respective department for the reference of faculty belonging to that department. The POs are shared with students during Orientation or Induction Programme organised for First year. The information of POs are also shared with parents during Parents-Teachers Meeting.

Mode of Dissemination of POs & COs:	For Stakeholders like:

Display on College Website	Students, Teachers, Alumni, Parents
During Orientation or Induction programme	First year Students
In classroom Lectures	Students
In Parents- Teachers Meeting	Parents and Students
Copy kept in Library	Teachers and Students
Copy kept in Department	Teachers

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The outcomes are reflected in Quantitative form (performance in exams) or Qualitative form (creativity, communication skill, leadership skill, confidence building etc.) . Our college follows Choice Based Credit System prescribed by University of Mumbai to evaluate Quantitative attainment of POs and COs. Qualitative outcomes are evaluated based on interest and participation of students in various events like Advertising competition, Quiz, Peer-to-Peer learning, Group discussion in lectures, interactive sessions with Guest Speaker, charts and models in assignments, involvement in field visits and sharing their experiences. The attainments are evaluated on the basis of following quantitative parameters:

- **Result Analysis**: Performance Analysis of Final year students is done Programme-wise and Course-wise for measuring the attainment of POs and COs.
- **Student progression**: Tracking of students pursuing higher studies also indicates accomplishment of POs and COs.
- **Student Placement**: Number of students receiving job offer in Campus Placements reflects their employability after completion of a Programme.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 87.33

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
475	459	440	235	217

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
478	459	440	380	334

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.73

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Our motto, "Saa Vidhya Ya Vimukte," embodies the belief that education is the key to freeing oneself from ignorance and fostering a visionary mindset. Our college puts in efforts to empower young minds through comprehensive training, so as to enable them to adapt to the ever-evolving world.

We actively encourage our staff to participate in various professional developed programs, workshops, and conferences by reimbursing the registration fees. These opportunities not only enable them to adapt to the evolving learning ecosystem but also keep them updated regarding the changing trends in the business and corporate sectors.

In addition, we have successfully conducted offline and online National conferences, providing researchers (teachers and learners) with a platform to present their research papers using virtual tools and technology.

For promoting innovation and research culture amongst the staff and students, Library is equipped with automation using Integrated Library Management System (ILMS) and N-LIST, platforms which

provide various research related materials. Additionally, our library has devloped a webiste (http://librarymcc.weebly.com/) which provides access to e-resources to support our staff and students in their academic pursuits, such as online access to reference books and past year question papers and information about scholarships.

Our college offers a range of dynamic software and dedicated website that cater to various aspects of academics. These include platforms specifically designed for admissions, attendance tracking, exam management, and library services.

To equip our students with technological know-how, we provide them with various opportunities. This includes organizing sessions, workshops, and ADD-ON courses on essential topics like Cybercrime with the use of technology, Online filing of GST, TALLY, Advanced Excel, etc. By doing so, we ensure that our learners are well-prepared to thrive in the digital age.

To foster entrepreneurship abilities among our learners, We organize workshops on creating Eco-friendly Ganpati idols, making Rakhi, crafting artificial roses and organize business fairs for developing thier inoovative thinking.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 23

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	6	6	4

File Description	Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.52

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
04	02	04	09	06

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.17

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
01	3	1	1	2

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

We undertake extension activities in the neighboring community for they offer avenues for student's personal development, community involvement, skill enhancement besides building better student-community relations. Activities conducted, under NSS, WDC and Environment and Energy Club and the recently established Health and Counseling Cell, are as below:

1. Awareness Campaigns, Special Drives & Educational Recreation: We engage in rallies and street plays addressing social issues like voter awareness and conduct campaigns to encourage people to apply for Voter Card and other Govt. IDs and documents in collaboration with our Alumni. We invite professionals to enlighten our students on real-world experiences like cyber-crime, anti-addiction etc. Awareness regarding gender issues is enhanced through recreational activities in association with NGO.

2. Enrichment of Environmental Consciousness: We have established MOUs with NGOs like Paryavaran Dakshata Mandal, Anulom and Vivekanand Kendra so that our students can engage in activities like rallies and street plays for raising awareness about the importance of environment and its preservation. Students participate in tree plantation, Swachh Bharat Abhiyan and collection of nirmalaya for fertilizer processing during Ganpati festival. We distribute handmade cloth bags (with Kalyan Dombivli Municipal Corporation) and notebooks made from unused papers, encouraging sustainable practices and reducing waste.

3. Vaccination Camps and Sessions on Health & Hygiene: Expert sessions and workshops are conducted on Yoga, anti-addiction, meditation, menstrual hygiene and women's health issues (with NGO Vacha Trust), and other health and hygiene-related issues with focus on Health. Blood donation camps and Covid-19 vaccination camps were conducted in our premises for the benefit of our students and local community.

4. Disaster Management and Preparedness: In association with National Disaster Management Rescue Force, New Delhi, Aniruddha Foundation for Disaster Management, Mumbai and United Way Mumbai (NGO) and our trained alumni, we conduct workshops / Add-on courses on disaster

management and mitigation.

5. Extension activities at KDMC School: Our college is actively involved in a range of activities at Hutatma Baba Genu KDMC School no. 70, located in Khambalpada, Thakurli. With an aim to uplift the underprivileged students of this school, our NSS volunteers help the school students in their studies, conduct sessions on gender equality, education, health and hygiene, and national integration. We celebrate festivals like Diwali, Christmas and other cultural festivals for creating a sense of inclusion and unity.

File Description	Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Our efforts in conducting various intrinsic and extrinsic extension activities have been recognized by various agencies and social workers through a letter of appreciation. Our National Service Scheme (NSS), Women's Development Cell (WDC), and other committees actively engage in various activities to achieve these goals. Examples include organizing rallies, street plays, and workshops addressing social issues, inviting guest speakers, and professionals to foster their overall personality. We also prioritize environmental preservation and gender sensitization through initiatives like tree plantation, the Clean India Campaign, recycling practices and gender related sessions while partnering with organizations such as Paryavaran Dakshata Mandal, Anulom, Vivekanand Kendra and Vacha Charitable Trust to collaborate on these activities. Furthermore, we emphasize health and hygiene through expert-led sessions on diverse topics, conduct blood donation camps, and ensured Covid-19 vaccinations for the neighboring community. Disaster management and first aid workshops are organized by our alumni, and road safety awareness workshops are conducted in collaboration with United Way Mumbai. We dedicate our efforts to uplift underprivileged students at Hutatma Baba Genu KDMC School, Khambalpada, Thakurli providing educational support, conducting informative sessions, and celebrating cultural festivals together to foster their overall personality development. These extension activities demonstrate our commitment to making a positive impact on individuals and society.

We also encourage our students to participate in personality / skills development and community engagement residential camps and competitions organized by NSS Cell, University of Mumbai and other nearby colleges. Our students have actively participated in the camps and have also won awards in the streetplay competitions organized by different colleges.

Our commitment for extension activities received recognition and appreciation from all the above-mentioned collaborators along with others such as Tilak Nagar Police Sation, Dombivli, Chidanand Charitable Trust, Dombivli (Our blood donation drive collaborator), Shri. Snehal (Sai)

Shelar (Local Corporator), Kalyan Dombivli Municipal Corporation (KDMC), Hutatma Babu Genu Municipality School No. 70, Thakurli, Kanifnath E-Solutions and Akhil Bharatiya Vidyarthi Parishad (ABVP).

In 2018-2019, NSS Programme Officer Mr. Pushkar R Deshpande was awarded as the Ideal Teacher by Perena Shikshan Sanstha, Dombivali for his efforts in social work through college. These achievements serve as a testament to the collective commitment and hard work of our students, faculty, and collaborators, demonstrating our dedication to create a positive impact through extension activities.

File Description	Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 52

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
09	04	16	14	09

File Description	Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 15

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Our College has adequate infrastructure and physical facilities for teaching-learning as follows:

1. **Infrastructure:** Encompassing an area of 5207 square metres, our College space is used optimally. Trustees/Management room is equipped with air-conditioner, chairs, and CC TV monitors. Campus is under CCTV (54) surveillance. Staff room (and NAAC/IQAC room with a dedicated computer and printer) on the first-floor is well ventilated and has a washroom, drinking water facility, computer, Internet & white board. Administrative office in the ground floor is equipped with computers, printers & scanners to provide necessary services. Principal's cabin has computer with internet, air-conditioning, washroom, and necessary seating arrangement. Separate common room is available for Support Staff for changing and having lunch. Girls common room is on first floor with seating facility, fan, sanitary napkin vending machine. Clean washrooms for boys & girls are available. Safe drinking water is provided through installation of water purifiers. Hygiene is maintained by outsourcing cleaning Services. Question paper printing room is furnished with cupboards, tables & chairs, 3 Photocopy machines, computers with internet link, printer etc. There is digital attendance for students and biometric attendance for staff. Other infrastructural requirements include fire extinguishers, Health Centre (with Bed, stretcher, wheel chair, medical kit), a canteen which provides hygienic refreshments at reasonable rates, Ramp for divyang students and tagged trees and plants in the garden.
2. **Our Classrooms**: Spacious and well-ventilated Classrooms have adequate desks and benches, white board and electrical facilities with power backup. 8 large classrooms are used for conducting FY/SY/TYBCom Classes (intake capacity is 120 students per Class) and 14 small classrooms are used for FY/SY/TY/BMS/BAF/BBI and MCom Classes (intake capacity is 60 to 72 students). A diesel generator (DG) is used as back up for providing un-interrupted power supply. 10 LCD projectors are available for teaching-learning in classrooms, auditorium and computer lab. N-computing facility has been provided in the second-floor classrooms.
3. **Two Computer Labs** are equipped with 45 computers, 2 dedicated servers, LAN, Internet with 100 mbps speed, a scanner, 2 printers, 3 ACs and 1 LCD. Routers are installed on each floor to enhance the wifi speed encouraging online access/activities.
4. **Our library** is well stocked (books, magazines, journals, newspapers, subscribed e-journals & e-books from N-LIST consortium) and maintains its own webpage (for syllabus, old question papers, new arrivals, etc.)..
5. **Holistic Development and Inculcation of other skills:** A well-equipped Auditorium (stage,

podium, sound system, LCD projector and furniture), vibrant Students' Council and NSS Unit help in the student's holistic development. Flag-hoisting, Vibration Week, an array of cultural competitions and TARANG, the Annual Fest help to showcase students' artistic capabilities. Language Associations promote love for language and literature. An experienced physical instructor trains students to use the Gymkhana for indoor games, Yoga and Meditation and the ground for outdoor games.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 10.36

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
8.95	2.69	8.87	17.00	10.28

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS),

adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Our College Library became automated with the purchase of SOUL 2.0 Integrated Library Management System (ILMS) from INFLIBNET. Library operations (books database, member's database, WEB OPAC, home issue, on-premises issue, label generation, and report generation) are done through the software. Our Library prints barcoded library borrowers' cards and initiated barcoding of books to enable ease of circulation. Since the database of all the books is created in SOUL software, this enables members to use OPAC/webopac facility to search library collection with different fields such as title, author, publisher, class no, accession no, place of publication, year of publication etc. Library systems are interconnected through LAN and internet. Circulation counter is equipped with 2 computers and barcode readers for issue and return of books. The barcode printer allows us to print the barcodes for the new books added to the library collection. Numerous reports are downloaded using SOUL library management software.

Our Library caters to the growing information needs of students and staff by subscribing to N-LIST Consortium, which enables access to many e-books and e-journals. Library orientations are done for guiding the incoming FY students and all TY and MCom students regarding optimal usage of online and offline library services and N-LIST password is provided to interested students for accessing these e-resources. Our Library has separate broadband internet facility, through which students make use of the N-LIST e-resources. On an average, around 90-100 students make use of the library resources. A visitor's book is maintained to understand the number and usage of visitors. New arrivals of books and journals are displayed on separate stands and racks.

Our Library collection comprises books, periodicals, maps and online resources. It has subscribed to 54 periodicals and 11 newspapers. Additionally, access to 6,000 + e-journal titles and 8,00,000 + e-books has been provided through N-LIST. Important journals are bound after completion of the volume. There are 348 bound volumes, kept for reference as back volumes. Library also maintains Project reports (part of course curriculum) of TY/MCom students.

Our Library, in its webpage: offers many resources and services like syllabus, previous Question papers, links to e-resources, content pages of journals, new arrivals, book recommendation form, N-LIST request and Feedback form.

Our Library, in association with committees, conducts other activities as follows: Book exhibitions on significant days like National Librarian' Day (12 August), Marathi Bhasha Din and Hindi Diwas etc and Book review competition is arranged for inculcating reading habits among the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Our college is equipped with requisite ICT infrastructure to facilitate Teaching Learning. Our college has 10 LCD projectors for giving students a better teaching and learning experience. Institute frequently updates its IT infrastructure to meet the growing demands of its various stakeholders.

Our college currently has total 72 computers, which are upgraded as and when required with the necessary devices such as SSD, RAM, Antivirus, UPS, Software etc. All the computers are connected with the LAN and internet facility. Computer labs are connected with the 100 mbps high speed broadband internet connection.

Our college office has purchased online admission & ERP software Acadmin in the year 2020. This platform allows students to fill the online admission form and make online payment of fees. We are renewing subscription of this software every year.

To improve the efficiency, SOUL 2.0 was upgraded to SOUL 3.0 in July 2021. Library is equipped with the all the latest technologies to give its members the best user-based services.

Our college website is regularly updated in order to give all the information and displays the latest notifications.

The college is using GSuite(Google Workspace) for its academic needs. All the staff were provided with gsuite ID for easy and effective communication. This also gives access to G-Suite accessories like Google Drive, Google docs, and Google sheets

IT Facilities Updated During (2017-18 to 2021-22)

S.No.	Year	New IT Facilities Added	Bill Date
1	2017-18	Seqtite EPS Business 7.2 Renewal	17.02.2017
2		CC Camera & DVR	07.06.2017

3		EPSON Scanner V39	13.06.2017
4		LED Monitor Dell	15.06.2017
5		1 TB Hard Disk	11.07.2017
6		Router ADSL +Wirless D Link	15.09.2017
7		Windows & Office License	04.01.2018
8	2018-19	1 Dell Desktop VOSTRO	05.05.2018
9		2 Dell Desktop & 1 HP Laserjet 1020 Plus Printer	10.10.2018
10		Quick Heal Antivirus	10.10.2018
11		Seqtite EPS Business 7.2 Renewal	11.02.2019
12		HP Presenter Wireless 3400	20.03.2019
13		Printer HP Ink Tank Wireless 419 AIO	20.03.2019
14		1 EPSON Projector	20.03.2019
15	2019-20	EPSON Scanner DS-1630 & 1 TB Hard Disk	14.08.2019
16		1 Dell Mointor	14.09.2019
17		1 Dell Desktop	24.10.2019
18		I TB Hard Disk	20.02.2020
19		SSD, RAM	27.02.2020
20		Panasonic EPBAX	02.03.2020
21		New Website Design & Development 1st Instalment	11.03.2020
22	2020-21	Cloud Tally Online	18.04.2020
23		New Website Design & Development 2nd Instalment	22.10.2020
24		Quick Heal Total Security	14.11.2020
25		TP Link C5 Gigabit Router & TP Link Switch	09.02.2021
26		Seqtite Endpoint Security 7.6 Renewal & 1 TB Hard Disk	24.03.2021
27		1 Desktop & 1 EPSON Scanner V39	25.03.2021
28	2021-22	ILMS Software updated from SOUL 2.0 to SOUL 3.0	15.07.2021
29		1st Advance Acadmin ERP	24.07.2021
30		FTTH with Router & Static IP	03.08.2021
31		2nd Instalment Acadmin	16.11.2021

		ERP	
32		LG LED Monitor	22.11.2021
33		3rd Instalment Acadmin ERP	25.01.2022
34		TP Link wireless Router	09.02.2022
35		LCD Monitor	26.02.2022
36		Website Design & Development	01.03.2022
37		Seqtite Endpoint Security 7.6 Renewal	15.03.2022

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 30.23

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 47

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 89.63

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
55.62	59.62	101.92	104.76	91.64

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 11.38

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
132	153	267	172	069

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. ***Soft skills***
2. ***Language and communication skills***
3. ***Life skills (Yoga, physical fitness, health and hygiene)***
4. ***ICT/computing skills***

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 46.5

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
249	173	1200	1377	242

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 14.13

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
73	52	55	57	21

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
475	459	440	235	217

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.15

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	1	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 6

5.3.1.1 ***Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years***

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	3	1	2

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.6

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	3	7	10	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The goal of Alumni Association is to bring the past students of college under one forum and to promote a feeling of togetherness and friendship. Alumni Association was successfully registered with the Charity Commissioner of Thane on 22 February 2022. Our Alumni members actively participate in various activities as follows:-

1. **Interaction with Faculty and Students :- Members represent Alumni in IQAC. Alumni members contact the students and college Principal and Management for overall development.**

2. **Placement, Career Guidance,An Internship assistance :Alumni helped in Career Placement and Internship assistance,they are taking lead for recruitment opportunities for students.Alumni members also conducting Career sessions for enlightening the students.**

3. **Skill Development :- Our alumni association with vacha trust conducted gender sensitization sessions & trained girls students in making sanitary pad . Some other alumni engagement actvities were - skill development program on interview skill & preparation of resume, add on course on travel & tourism & organization of industrial visit.**

4. **Cultural Participation and Assistance :-Alumni extended their co-operation in handling NSS activities during Camp. They actively participated in activities like blood donation camp in collaboration with HDFC and organized training sessions for cultural activities and as judges for various cultural activities.**

5. **Annual Alumni Meet:- Alumni contributes their valuable time in attending annual alumni meet & discussing about developmental activities & membership enhancement.**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision

To work for the creation of a centre of excellence by training and empowering young minds.

Mission

1. To educate and train learners in the fields of Commerce, Accountancy, Business Economics, Management, Banking and Finance.

2. To collaborate with industries for equipping learners with relevant knowledge, skills and attitude.

3. To act as a catalyst in empowering learners to become better citizens by developing a sense of social conscience and commitment.

In tune with the above statements, we conducted activities as follows:

1. Quiz Contest, lecture on World Human Rights Day
2. Sessions for increasing awareness about Gender sensitivity, Peer to Peer learning session, Cyber security/crime.
3. NSS unit arranged expert lecture on eco-friendly bricks making, use of Google drive, Google docs, PPT and also arranged Elocution Competition.
4. Competitions (Essay,Photograpy, online inter-collegiate advertising quiz, poster making)Webinars (soft skills, bio-diversity, career, financial literacy week), ADD-ON courses (Tally GST, Disaster Management and Introduction to Spoken Indian Languages).
5. Collaboration with industries such as Satyam,Technoserve, Vacha Trust, Threco, ParyavaranDakshataMandal, Anudip Foundation for skill development and Urja Foundation.
6. Career guidance, counseling, soft skills development programmes and campus interviews in collaboration with Kotak Mahindra Bank, ICICI Bank, Axis Bank, E-Clerx, MotilalOswal Investment Services, BharatiAxa Insurance, Policy Boss, Andromeda, Meghanet etc.
7. Various certificate courses in collaboration with Industry experts like Microsoft, Satyam Computers and Technoserve
8. Enhanced social conscience and commitment through conduct of Voter Awareness Week, Gender Equity & Empowerment and environmental responsibility sessions, Vaccination drives with KDMC, blood donation drive with Chidanand Charitable Trust etc.

Decentralization and participative management:

For decentralization and participative management, several committee were formed as below:

1. In the institutional hierarchy, parent body consists of members of Karnataka Sangha
2. Managing Committee takes policy decisions based on the recommendations given by the governing body & CDC.
3. Principal gets help from IQAC, academic and administration bodies for the smooth running of our college.
4. IQAC plans and evaluates the conduct of various academic and co-curricular activities and initiates quality measures.
5. Teaching staff help the HODs and Coordinators in daily work.
6. Librarian manages all library resources & catersto academic needs
7. Administrative staff oversees the daily administrative operations with guidance from Head clerk &Principal.
8. CDC is represented by stakeholders like Management, Professionals from different fields, Principal, IQAC coordinator, teachers, non-teaching staff, studentsand alumni.
9. Suggestions, recommendations and requirements received from committees are placed for approval in IQAC and CDC meetings
10. Extension units like National Service Scheme (NSS) and Students' Council are represented by student community.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Our Management/Governing body and Principal are responsible for taking policy decisions. Our Principal, through IQAC,controls and monitors all the academic and administrative activities of our College.

College Development Committee (CDC) provides guidelines for effective implementation of academic and administrative activities. It prepares an annual comprehensive development plan for academics, infrastructure, administration, and admissions, etc.IQAC plans and evaluates the conduct of various academic and co-curricular activities and initiates quality measures. It prepares the annual academic

calendar.The Heads of the Departments and Coordinators, in consultation with senior faculty, support, and guide in effective teaching-learning. Academic advisors and mentors monitor the students' activitiesand assist the HODs and Coordinators in daily work.

The Librarian & support staff manage library resources &fulfil the academic needs of teachers and learners. Administrative staff oversee the day to day administrative operations under theguidance of Head Clerk, Principal and Management

Our College focuses on holistic development of students and has a well-defined strategic plan. Continuous review of the policies is taken by the members of the Governing body and College Development Committee.

Committees are created for smooth organization of academic and co-curricular activities.Committees like Time Table Committee prepares the master time-table and Examination Committee oversees internal and external examinations. Every department organizes academic activities like ADD-ON courses, quiz competitions, peer to peer learning, PPT competitions etc.Academic advisors ensure discipline, regularity of attendance, academic progress, mentoring and counselling of students.Internal Complaints Committee, Unfair Means Inquiry Committee, Anti-Ragging Cell, etc. function as per University rules.

Appointment and Service Rules

Recruitment of teaching and non-teaching is planned at the end of the academic year after assessing workload and work-force analysis. After obtaining management's approval, the posts are advertised. Teaching and non-teaching staff are governed by the service rules of UGC, University of Mumbai, Government of Maharashtra and the college Management.

Perspective plan and strategic plans:

To meet the growing and timely needs, with the help of IQAC, the college has developed a perspective plan and such plans were effectively deployed.

The short-term plans are chalked out by the IQAC and CDC and all efforts are taken to implement the plans. A detailed report of short-term plans and their compliance has been uploaded in perspective plans.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Our College has prioritizedwelfare of the teaching & non-teaching staff and taken measures as follows:

1. Health checkup camp
2. Health Awareness Session and CPR
3. Management felicitates Teachers on Teachers' Day
4. Employee's Provident Fund
5. Reimbursement of registration fees for conferences and workshops
6. Provision of free Tea/Coffee on a daily basis and occasional refreshments when there is more work
7. Class IV employees are provided raincoats, uniforms and washing allowances
8. Free Registration for E-Conference
9. Mandatory Casual leaves, Duty leaves and Paid/Medical leaves for eligible staff
10. Yearly increments and vacation salary to Teachers in Self Finance programmes. Even during COVID, our USP was staff retention which helps in creating a sense of belonging, commitment and motivation.
11. Teachers who are pursuing higher studies are allowed to leave early after taking their lectures.
12. Recognition of staff for completing Ph.D or for other academic achievements.

Our college facilitates professional growth and enrichment of the staff by implementing an effective Performance Based Appraisal System (PBAS). Its objective is to enhance academic and administrative standards.

We conduct annual employee performance appraisal to enable staff to undertake a SWOC analysis of their work. As per the guidelines of University of Mumbai, Annual Assessment Report (AAR) is filled by the teaching staff recording their publications, innovative teaching methodologies and outreach programmes. Non-Teaching staffalso submits the annual appraisal in the prescribed form. Both oral and written feedback is taken from students and feedback is communicated to the respective staff for further improvements.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 18.03

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	3	15	2

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 32.53

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), *Management Development Programmes (MDPs)* professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
28	18	6	1	1

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	08	08	09	09

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Only one division each of FY/SY/TY/B.Com is aided and all other programmes are run on Self-Finance basis. Some other sources of revenue include:

- Interest from fixed deposits
- Stall rents during Career Fair/Mantra
- Freeship/Scholarships received from Government and non-government bodies and philanthrophers and our parent body Karnataka Sangha.

Mobilization of funds through various grants and scholarships are:

Salary grants from the government of Maharashtra (only for one division of Bachelor of Commerce Program)

Funds received from University of Mumbaifor NSS activities.

Interest on Corpus fund

Interest received from Endowments for academic prizes

Exam remuneration received from University of Mumbai.

Optimal utilization of resources and funds:

- Payment of requisite charges and fees of the affiliating University
- Conducive and pleasant classrooms with ICT facility and Wi-Fi are provided for effective teaching-learning
- IT-labs are upgraded
- Library books, journals, text books and reference books are added every year.
- Teaching and non-teaching staff attend training and Faculty Development Programmes to update their knowledge.
- Nearly 54CCTV cameras are installed for safety and surveillance in all the floors and classrooms
- One male and female security personnel is appointed for the safety of students and teachers
- Housekeeping services are outsourced for maintaining a clean and hygienic campus environment
- TA, DA and registration fees are paid to students who participate in activities of student council, gymkhana and NSS etc.
- Payment to choreographer and theatre directors appointed for encouraging student participation in youth festival organized by University of Mumbai.

Internal and External Audit

- Qualified statutory and internal auditors are appointed to examine and audit the books of accounts. Auditors are appointed by Governing body and Annual Audits are conducted
- Internal Audit is conducted by Ms. Vasant Kumar and Co. and Statutory Audit is carried out by U.P Pai and Co.
- The Auditors examine the books of accounts and provide valuable suggestions for the improvement of the overall financial administration.
- Auditors verify all the financial accounts and statements such as cash books, ledgers, bills, vouchers, bank accounts and cash position statements as well as cash flow with sample check.
- They also verify if all the accounting standards have been followed with true and fair disclosure of financial statement.
- Any deviations are reported to the Management and resolved in consultation with the Management, Principal, Head clerk and Auditors before preparing the final statement of accounts.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The institutionalisation of various quality assurance programmes executed by IQAC are:

1. **Teaching plan, Daily report and Teacher's Diary:**

Teachers submit a teaching plan for every semester. Time table in-charge prepares daily report. If a teacher is absent, teachers take extra lecture or lectures are adjusted so that there is optimum use of student time.Teachers record their lectures in diaries and submit it to IQAC on a weekly basis.

2. Capacity Building Programmes for teaching & administrative staff:

We conduct capacity building programs such as workshops, FDPs, conferences and encourage staff to attend webinars, orientations, workshops & FDPs organized by other Colleges.

- **Teaching learning process, structures & methodologies of operations:**

IQAC prepares an academic calendar. It monitors the teaching-learning process (Teaching plan, Teacher's Diary, Student Surveys).

IQAC also takes feedback from students and Alumni on:

1. Curriculum
2. Teaching learning process and Infrastructure

For increasing the learning outcomes, the teachers use ICT resources like PPTs, YouTube video links, etc. They distribute point-wise notes, provide question banks and take revision lectures. Peer to peer learning is encouraged in the classroom or in student groups. The weak and advanced learners are identified and advanced learners are motivated to help the weak learners.

For improving oral communication skills, the following activities were organized:

1. Webinar ('Bole Kishori, Corona kiKahani', Mission Compassion - going vegan)
2. Expert sessions-Evils of Social Media, Viral Hepatitis
3. Poem recitation as tribute during Indian Armed Forces week.
4. Book reading sessions and online, inter-collegiate oral book review competition on Vachan Prerana Din.

In addition the following activities were organized beyond the classroom teaching-learning:

1. Webinars (Yoga, Soft Skills, Biodiversity, Small investmentopportunities in stock market etc.)
2. Creativityand critical thinking throughquiz competitions, Ad-Mad show, Poster making competition and book reviews
3. Social and academic skills through ADD-ON courses - Disaster Management and Mitigation, Income tax and GST in Tally ERP
4. Session on Entrepreneurship skills (under "Atmanirbhar Bharat")

- **Learning outcomes:**

1. IQAC reviews structures and methodologies of operations through periodic student feedback and progression.

Upgraded ICT tools for teaching learning, purchased FTP software for online admission and examinations, and signed 8 MoUs to collaboratively conduct ADD-ON courses, field visits, industrial visits, and nature trails.

Workshops, seminars, and conferences, conducted for faculty and student development. Registered Alumni associations help in community engagement activities. 130 students have been placed by the career and placement cell which also provides career counselling.

We conduct quiz, PPT and essay competitions on different topics. For SFC, TY students and M.COM students, 100 marks project work is assigned in their curriculum. Examination committee conducts both internal and external examinations according to the norms of University of Mumbai. After the semester end result, remedial coaching is arranged to improve the performance of the students. Performance Analysis of final year students is done Programme-wise and Course-wise. Student progression is monitored and evaluated through tracking of students pursuing higher studies.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Promotion of Gender Equity

Gender sensitization and awareness initiatives are undertaken by IQAC and WDC in coordination with NSS, Anti-Ragging and Anti-Sexual Harassment Cell and in collaboration with NGOs; thereby ensuring a safe environment and promoting gender equality.

1. **Gender Training & Fair:** An annual activity is the two (2) days gender training and gender fair organised with NGO Vacha Trust. Student leaders are trained in organising a gender fair wherein games are used to highlight the differences in human anatomy and reproductive system and male and female roles in a family etc.

2. **Peer-to-Peer Learning:** Students participate in PPT competition on women's achievements in politics, sports, media, entrepreneurship etc and Poster exhibition on gender issues.

3. **Sensitization through short films: Screening of short films is** followed by discussions on girl's education, women's rights, changing role of women in politics, society and at home.

4. Audit and gender-specific facilities: Gender Audit was conducted from 2017 to 2021.

Some of the gender-specific facilities:

1. 54 CCTVs for surveillance

2. 20 Female Teachers to guide and support the students

3. Two lady peons

4. One Female Security staff

5. Installation of Sanitary vending and incinerator machines

6. Disabled friendly Washroom: 1 for girls

7. Sensitization of gender/women' issues through Curriculum.

College initiatives in organizing national and international commemorative days, events and Festivals:

National:

Mahatma Gandhi Jayanti 2nd October – Students and teachers participate in the annual bhajan sandhya at Gateway of India by University of Mumbai.

Savitribai Phule- 3rd January, Jijamata Bhosle Jayanti-and Swami Vivekand Jayanti- 12th January were celebrated by organising essay competition or guidance lecture by experts.

Teacher's Day- 5th September— Teacher's Day is celebrated with peer to peer learning sessions in every class. The USP of our college is the felicitation of teachers by our management.

Vachan Prerna Diwas –15 Oct-an inter-college online book review competition was organised. Book exhibition and reading of book chapters is done.

International Days:

Yoga Day 21st June- Our students and Teachers participated in online/offline yoga sessions organized by our University as well as yoga experts in our college.

AIDS Awareness Day-1st December- We organize Power Point Presentation, Awareness generation rally, blood donation camp and creation of human symbol of AIDS.

Alzheimer's Awareness Day--21 September- Awareness creation is done through presentation by students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment’s for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Response:

Inclusive Environment:

Our College has 'Kannada Linguistic minority 'status. However, it represents the diversity of India. Staff and students come from diverse cultural, religious, socio-economic, and linguistic backgrounds. In keeping with our Vision "To work for the creation of a centre of excellence by training and empowering young minds", our College and parent body provides an inclusive environment with quality education.

Tolerance and harmony towards diversity: -

Students are admitted as per the norms of University of Mumbai and Govt. of Maharashtra. We follow no discrimination in academic, curricular and co-curricular activities. Communal harmony is maintained with neighbouring population, by organising health check-up camps & camps for Government's certificates like Domicile & other documents like Voter's card, Pan Card, Aadhar card etc.

Linguistic Inclusion:

Various events like Guru Pournima, Hindi Bhasha Divas, Marathi Bhasha Din, Speeches and singing of patriotic songs during Republic Day and Independence Day, has given due respect to local, regional, international languages as well as mother tongue. Essays, poetry writing, debates& elocution, students were given to choice of expression in their own language. Even while teaching, slow learners are given special preference of explaining the concepts in Hindi. Being in Maharashtra, Marathi Bhasha Din is celebrated to commemorate the birth anniversary of Shri Vi.Va. Shirwadkar (Kusumagraj). Students participate in programs like Granth Dindi, Story- telling and self- composed poem recitation, writing essay on well-known poets and Marathi language writers is done . Add-on-Course of 40 hrs,of multiple languages like Sanskrit, Kannadda, Marathi etc was organised.

Cultural diversity and communal harmony: -

The Students' Council and cultural committee organizes Traditional Day which provides a platform to the students to proudly exhibit their own culture. As a mark of respect for all religions and their festivities, the college celebrates festivals like Diwali, Vasant Panchami, Christmas, and Holi. Students take a responsibility to help KDMC during Ganpati festival and also make Eco friendly Ganpati Idols. Organized Garba during Navratri celebration and performing classical dance during Annual Day reflects cultural diversity .

Sensitizing Students to the Constitutional Obligations:

The syllabus of programmes (B.Com,BMS, BAF, BBI & M.Com) includes the Constitution of India and rights of every citizen of India.(Foundation Course) Ethical Conduct (Ethics and Governance) & CCPR, Environment and Sustainability. Every year the 'Constitution day (26 Nov) is celebrated by a pledge by all students, discussion sessions on preamble of the constitution. In 2022-23, a week-long 'Samata Parv'

programme was organised. College celebrates National Festivals like Independence and Republic Day.

To create awareness about constitutional obligations, our College Conduct Voter awareness drives and Voter card drive in the College for both students and local community. During lock down the webinar was organised to create awareness about basic human rights. Students on online platform discussed issues on right to education, Child labour problems & highlighted women's rights and women empowerment issues. Organisation of Covid vaccination and awareness programs were also done partial lifting of lock down.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice-1

Title: -Adoption of KDMC School No. 70)

Objectives-

1. To increase the educational performance of school children by assisting the school teachers.
2. To develop the social values of college students.
3. To promote communal harmony by celebration of festivals.
4. To encourage attendance of under privileged students through recreational activities and joyful learning through book reading.

Context-

One of the missions of our college is 'To act as a catalyst in empowering learners to become better citizens by developing a sense of social conscience and commitment'. Under this mission, our College through NSS has adopted KDMC School Number 70 situated at Kanchangaon, Thakurli (E). The objective of this practice is to help the KDMC School students in their daily education. This school has nearly 71 students, comprising first generation learners from underprivileged families.

The practice-

In continuation of '**Each One Teach One'** program help the KDMC No. 70 situated at Kanchangaon, Thakurli, to attract new students and retain existing strength.

Students of our college visit the school on rotational basis to help the school teachers to teach students from 1st to 6th Standards.

Interesting and interactive methods like showing educational videos, playing games related to identification of Marathi and English alphabets and puzzles along with songs and poems from the curriculum were undertaken to enliven the class and to attract the students and increase their attendance.

Our students also created awareness about the importance of hand wash, cleanliness at home and surrounding area and personal hygiene.

Our teachers donated badminton rackets, carom board and puzzle sets on 'Astami celebration' during Navaratri festival.

A mini library was setup through donation of story books, text books and a wooden cupboard for maintaining the library.

Donation from Alumni was utilised for re-electrification of school and installation of new fans and tube lights. Various festivals like Raksha Bandhan, Friendship Day, Diwali and Christmas, Holi were celebrated as per traditional rituals and by playing games and distribution of nutritious refreshment.

Evidence of success-

Priority was given to children of 5th and 6th standards. Our efforts improved the performance of 6th standard students and helped in their easy admissions to 7th standard in the nearby schools.

Our college NSS volunteers focused on skill building of children from standards 1 to 5 and through the 'Each One Teach One' scheme and increased their vocabulary. The improved facilities, celebrations, games and felicitations acted as an incentive to boost the morale of the students and motivated them to attend school regularly.

After the pandemic the enrolment of school was only 30 students, however after two years of the above practice the enrolment is increased to 71 students.

Problems encountered and Resources Required-

Following were challenges-

1. Only two full time teachers are available at school and they also have many other duties assigned by the Education Department of Government of Maharashtra.

-This challenge could not be overcome.

2. Teaching to school students of class one to four was challenging.

-Because they were not trained to deal with primary children.

3. Fund-raising

-This vital challenge, was overcome through our Alumni support and existing students and teachers who donated generously towards the same.

4. ICT resources were needed to equip the students with modern skills and increase their attendance.

Best practice -2

Title- 'Your Career in your hand'

Objective:

To create awareness about various educational and career opportunities through expert guidance.

To develop employability skills of students by organizing career-oriented courses and workshops.

Context-

Career Guidance and Placement Cell was established as per our College Mission, 'To collaborate with industries for equipping learners with relevant knowledge, skills and attitude'. For fulfilling the two objectives of this practice, IQAC and the Career Guidance and Placement Cell planned for the conduct of ADD-ON Course and 'Career Mantra' on 12 Feb 2019 & on 25 Feb 2020, where various institutions were invited to enlighten not only our college students but also the students in the nearby Colleges about prospective courses and careers.

Practice:

As part of IQAC initiative to develop career Ecosystem, ADD-ON Courses and workshops were organized to increase the employability skills of the students. Our College has also signed MOUs to increase Industry Academic Linkages. MOUs were signed with Technoserve (2018-2022), Anudip Foundation (2019-2022) and Satyam Institute (2019-2022). These institutes conducted ADD-ON courses on Effective communication with individual counselling, Tally 9, ERP & Advance Excel, English Communication and Digital Education, Return Filing and GST, Campus to career- the development process, interview techniques etc.

College organised Visit to NSE, webinar on financial literacy, ADD ON Course on Travel and Tourism, workshops, career fair and guidance lecture in last 5 years.

Our Alumni helps in organising placement drives and mock interview sessions to increase the confidence of the learners. They provide internship to students.

During Career Mantra more than 17 institutes/organisations put up their stalls and gave in-depth knowledge of career opportunities in a lecture. They enlightened learners on competitive exams like UPSC, MPSC, Staff Selection Commission, Railway exams and also on subjects like Animation, Fashion Designing, Interior Decoration, Skin and Hair Beauty Care. A few Management Colleges also participated.

Evidence of Success:

College has organised ADD On Course on Return filing, Income Tax & GST with tally ERP 9 from 23 April to 4 May 2022 in which 73 students participated.

ADD ON course on Travel on Tourism was organised from 19 to 26 November 2018 along with Alumni working with SOTC in which 72

NSE visits organised on 6 July 2018 and 6 March 2019 in this around 120 students participated.

In Career Fair more than 1000 students from our own college and nearby Colleges from nearby areas has participated.

Details are in the link: https://www.ksmanjunathacollege.edu.in/media/2023/07/Best-Practices-2.pdf

Problems encountered and Resources Required:

Students lack fluency in English Speaking and Communication Skills. Recruitment Agencies have pointed out the need for building personality and boosting the confidence of students for getting better jobs and negotiating salaries. There is a need for more Courses on Soft Skills, Communication Skills, Personality and Confidence building. the major problem faced is lack of funds to provide free guidance, which requires more fund allocation from college authorities.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Our College motto is *Saa Vidhya Ya Vimukte* which means education liberates from ignorance. In tune with our vision ‘To create a Centre of excellence by training and empowering young minds’, one of our missions is ‘To act as a catalyst in empowering learners to become better citizens by developing a sense of social conscience and commitment’.

“The greatest threat to our planet is the belief that someone else will save it” (Robert Swan). One area of our College ***distinctiveness is to undertake activities to develop socially responsible individuals*** with a

sense of environmental consciousness and social commitment through value inculcation, enhancement of employability skills, encouraging sportsmanship and artistic potential.

Setting an example of social responsibility, our College gives importance to the time of the student and adjusts or prepones the lectures in the absence of a teacher or a teacher takes an extra lecture.

We practice the principle of thinking global and acting local for reducing carbon foot print at college level. In tune with Sustainable Development Goals which ensure the health and well-being of people, students engage with environmental protection and promotional activities at three levels – a. Awareness creation b. Celebration of environmental days and c. Green promotional activities. Glimpses of such activities are as below:

A. Tree plantations - For creating close bonds with mother earth, students undertake tree plantations for air purification (Neem, Banyan, Indian Bael, Eucalyptus, Arjun, Aasopalav, Indian Almond, Khirni) and ornamentation for aesthetic sense (Gulmohar and Saptaparni). After the pandemic, keeping in mind the nutritional and health needs, herbs and medicinal saplings have been planted. Our students also participated in tree plantation drives at Venkatesh Petrol Pump, Dombivli, NRC-Naylon Plant, Ambivli, Haji Malang Hill and Nevali Naka- Mangrul at Kalyan and planted more than 500 saplings in 5 years.

B Celebration of significant Environmental Days

Webinars, film screenings, discussion sessions, cleanliness drives, distribution of self-stitched cloth bags in the market, organisation of photo and essay writing competitions were organised to celebrate World Environment Day - 5 June 2020 and 2021, World Mangrove conservation Day-26 July 2021, World Nature Conservation Day-28 July 2021, Meatless Day-25 November 2019, Geography Day-14 January 2018 and 2019, Wetland Day-2 February 2018 and 2019 and World Earth Day -22 April 2018 and 2021.

C Green promotional activities

1. Best out of Waste - Our College inculcates the habit of reuse, reduce and recycle and upcycle the waste generated in an age of increasing consumerism. We organise ‘Best out of waste’ competitions and exhibit the artefacts in the auditorium. Staff and students reuse the one sided rough xeroxed/printed paper for rough work. The blank papers from Journals are reused for making notebooks which are distributed in the adopted KDMC school and to NSS volunteers.
2. For a better understanding of green and gender centric practices in Industries, Nature trails and field visits were organised – a. 2017- Saguna Baag, Neral, an Agro-tourism centre, where learners got insights regarding the advanced eco- friendly methods of agriculture and secondary income opportunities for farmers. b. 2018 - Alibag Magnetic Observatory wherein students became aware of the impact of magnetic waves on environment and human health during their interaction with senior scientist Dr. Sudarshan Patro of India’s Space Research Centre ‘Bharati’ at Antarctica. c. 2019 - Matunga Railway workshop which received ISO-3834, ISO-50001 certification (green co-rating) and ISO 9000 (internationally recognized standards for quality assurance and management) and the USP of Matunga Railway Station being totally managed by women.
3. Signing of MOUs and collaborative activities

3.a) In association with ‘Paryavaran Dakshata Mandal’ a Dombivli based NGO, our students undertook cleanliness drives, tagged trees and collected Nirmalya (dry flowers) during Ganapati festival and organised guest lectures on topics like ‘Know your city’ and ‘Mangrove Protection at Thane

Creek'.

3 b) Along with the company - Threco, an E solution, Mumbai - which collects hazardous E-Waste, our College organised E-Waste and Plastic Waste Collection drives and managed to donate 400 kgs of E-Waste for recycling in 2021-2022.

4. Other Green Initiatives – Compost pit has been constructed for managing the wet waste generated in our College. Plastic Bottle brick making workshop (through Peer to peer learning), rallies, debates on Plastic free India, webinars on Plastic waste management as sustainable source of energy, Video links to generate awareness about compost making at home were other green initiatives.

5. ADD-ON Course on Disaster Management and Mitigation benefitted 73 young minds who were guided by experts from National Institute of Disaster Management (NIDM)-Delhi and Aniruddha's Academy for Disaster Management and received training regarding preliminary help to be provided in disaster affected areas.

6. Community Engagement activities (blood donation camps, AIDS awareness campaign, Constitution day celebration, Anti-addiction oath taking, cleanliness drives, Voter's awareness programs, artificial rose making, eco-friendly Ganpati Idol making) over the last five years helped in establishing friendly relations with locals and developing leadership, belongingness and team spirit among students.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Our college continues to upgrade itself with advanced learning facilities for the students. Our 15 faculty members use innovative methods like group discussions, role-playing, projects, assignments, video links, PPTs, case studies, peer to peer learning and online and open educational resources. Access to an enriched physical and e-library, computer labs and infrastructure has been our priority. Library supplements teaching -learning by providing print and E-resources and library orientations, book exhibitions and book review competitions. Special care is taken to prevent ragging and sexual harassment in the campus. With changing trends, our college strives to match the standards set by the UGC for HEIs to ensure the overall development of learners.

Concluding Remarks :

Summing up, our Manjunatha College, which caters to many first-generation learners from underprivileged society, is managed by Karnataka Sangha. Established in 1999, our College which began with BCom programme with nearly 360 students currently runs 4 UG programmes and 1 PG programme (BCom – 1999; BMS – 2010; MCom – 2013; BBI – 2016) and a PhD centre in Business Economics (2017). The strength has reached 1400 students in 2021-2022. We received the following recognitions – linguistic minority status (2008) and 2 (f) and 12 (B) in 2016. We received B grade (2.7) in the first NAAC cycle in 2015.

Our vision is ‘to create a centre of excellence by training and empowering our learners’ and our activities are in tune with our three missions.

Good infrastructural facilities (well-ventilated classrooms, ICT tools, well-equipped library and two computer labs, conference room, auditorium, gymkhana etc.) help in creating a conducive atmosphere. Faculty enhances the teaching-learning process through teaching plans, teachers’ diary, innovative teaching methods, peer to peer learning, industrial and field visits and by attending professional development and research programmes.

Students’ Council, NSS, Gymkhana and other committees organise academic, cultural, extra-curricular, sports and extension activities (orientations, exhibitions, rallies, health camps, quizzes, competitions, seminars, workshops, bridge and ADD-ON courses, panel discussions, meetings, guest lectures, expert sessions etc.) for the all-round development of learners. Anti-Ragging Cell, WDC and Anti-Sexual Harassment Cell ensure a ragging-free and gender-sensitive campus. Transparent admissions, scholar/freeship schemes and Student Aid Fund, participative decision-making, leadership grooming and value-inculcation help in creating a sense of belonging and socially responsible individuals.

With multiple strengths, we will work to overcome our weaknesses like fund constraints, fee recovery and skill

enhancement of our students. We have scope for making our College multidisciplinary, for introducing online/distance education, striving for autonomy, increasing MOUs and collaborations and increasing value-added, certificate and ADD-ON Courses. We need to face the challenges of fundraising, sustenance of programmes, faculty retention and competency-building for training our learners to be market-ready. A committed Management, dedicated teaching and non-teaching staff and enthusiastic learners who wish to groom themselves into socially committed individuals make our College unique.

6.ANNEXURE

1.Metrics Level Deviations

<table>
<tr><td>Metric ID</td><td>Sub Questions and Answers before and after DVV Verification</td></tr>
<tr><td>1.2.1</td><td>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Answer before DVV Verification :
Answer After DVV Verification :14
Remark : As per clarification received from HEI, DVV input is recommended.</td></tr>
<tr><td>1.3.2</td><td>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

1.3.2.1. Number of students undertaking project work/field work / internships
Answer before DVV Verification : 267
Answer after DVV Verification: 30

Remark : As per clarification received from HEI, DVV input is recommended.</td></tr>
<tr><td>2.4.1</td><td>Percentage of full-time teachers against sanctioned posts during the last five years

2.4.1.1. Number of sanctioned posts year wise during the last five years
Answer before DVV Verification:
<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>27</td><td>27</td><td>31</td><td>31</td><td>27</td></tr></table>
Answer After DVV Verification :
<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>23</td><td>23</td><td>27</td><td>27</td><td>23</td></tr></table>
Remark : As per clarification received from HEI, DVV input is recommended.</td></tr>
<tr><td>2.4.2</td><td>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years
Answer before DVV Verification:
<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>09</td><td>08</td><td>07</td><td>06</td><td>06</td></tr></table>
Answer After DVV Verification :</td></tr>
</table>

2021-22	2020-21	2019-20	2018-19	2017-18
03	02	02	02	02

Remark : As per clarification received from HEI, DVV input is recommended.

2.6.3 **Pass percentage of Students during last five years (excluding backlog students)**

2.6.3.1. **Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
479	459	440	234	200

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
475	459	440	235	217

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
479	459	450	380	334

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
478	459	440	380	334

Remark : As per clarification received from HEI, DVV input is recommended.

3.3.1 **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
01	01	0	29	02

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

04	02	04	09	06

Remark : As per clarification received from HEI, and calender year to be considered, thus DVV input is recommended.

3.3.2 **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	3	1	1	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
01	3	1	1	2

Remark : As per clarification received from HEI, DVV input is recommended.

3.4.3 ***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
14	16	36	28	18

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
09	04	16	14	09

Remark : As per clarification received from HEI, and Excluding National festivals, Days celebrations, DVV input is recommended.

3.5.1 ***Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.***

Answer before DVV Verification :

Answer After DVV Verification :15
Remark : As per clarification received from HEI, DVV input is recommended.

5.1.1 ***Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years***

5.1.1.1. **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
132	153	267	173	70

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
132	153	267	172	069

Remark : As per clarification received from HEI, DVV input is recommended.

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving students' capability***

1. ***Soft skills***
2. ***Language and communication skills***
3. ***Life skills (Yoga, physical fitness, health and hygiene)***
4. ***ICT/computing skills***

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. 3 of the above
Remark : As per clarification received from HEI, DVV input is recommended.

5.1.3 **Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
249	173	1415	1200	242

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

249	173	1200	1377	242

Remark : As per clarification received from HEI, DVV input is recommended.

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
73	52	55	58	21

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
73	52	55	57	21

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
449	427	329	225	205

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
475	459	440	235	217

Remark : As per clarification received from HEI, and data for the metric i.d. 5.2.1.2 should match with the data for the metric i.d. 2.6.3.1, thus DVV input is recommended.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. ***Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years***

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	2	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	3	1	2

Remark : As per clarification received from HEI, DVV input is recommended.

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	24	31	22

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	3	7	10	8

Remark : As per clarification received from HEI, DVV input is recommended.

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	10	15	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	3	15	2

Remark : As per clarification received from HEI, DVV input is recommended.

6.3.3 ***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), *Management Development Programmes (MDPs)* professional**

development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
22	25	31	31	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
28	18	6	1	1

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	04	08	09	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10	08	08	09	09

Remark : As per clarification received from HEI, and data for the non teaching staff year-wise in the institute to be considered in the metric i.d. 6.3.3.2, thus DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 41 Answer after DVV Verification : 48
1.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification: 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 22 | 27 | 31 | 31 | 28 Answer After DVV Verification: 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 22 | 23 | 27 | 27 | 23