



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Karnataka Sangha's Manjunatha College of Commerce, Thakurli (E)
• Name of the Head of the institution	Dr .V. S. Adigal
• Designation	Principal & IQAC Chairman
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0251-2439952/ 2441826
• Mobile no	9869033064
• Registered e-mail	mcac_college@rediffmail.com
• Alternate e-mail	mcc_iqac@yahoo.com
• Address	Kanchangaon, Khambalpada, Thakurli (E)
• City/Town	Thane
• State/UT	Maharashtra
• Pin Code	421201
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr. Sushila Vijaykumar				
• Phone No.	02512441826				
• Alternate phone No.	02512439952				
• Mobile	9323830372				
• IQAC e-mail address	mcc_iqac@yahoo.com				
• Alternate Email address	mcac_college@rediffmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.ksmanjunathacollege.edu.in/media/AQAR-2020-2021.pdf">https://www.ksmanjunathacollege.edu.in/media/AQAR-2020-2021.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.ksmanjunathacollege.edu.in/media/Academic-calendar-2021-22-1.pdf">https://www.ksmanjunathacollege.edu.in/media/Academic-calendar-2021-22-1.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.7	2015	03/03/2015	02/03/2020
<b>6. Date of Establishment of IQAC</b>			02/04/2015		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Central sector scheme of Scholarship for college and University students	Central Govt.	21-22	20,000
Institution	Post Metrics Scholarship scheme Minorities CS	State Govt.	21-22	6000
Institution	Post Metrics Scholarship for OBC students	State Govt.	21-22	15000
Institution	Govt. Of India Post Metrics Scholarship	Central Govt.	21-22	13950
Institution	Tuition fee and examination fees to OBC students	State Govt.	21-22	15800
Institution	Post Metrics Scholarship for OBC students	State Govt.	21-22	44750
Institution	Post Metrics Scholarship to VJNT students	State Govt.	21-22	4900
Institution	Post metrics tutuion fees and examination	State Govt	21-22	6550

	fees (freeship)			
Institution	Govt. of India Post metric Scholarship	Central Govt.	21-22	133605
Institution	Post metric Scholarship scheme (Govt. Of India)	Central Govt.	21-22	22730
Institution	Tuition fees and examination fees to OBC students	State Govt	21-22	97400
Institution	Post Metric Scholarship to OBC Students	State Govt	21-22	93000
Institution	Post Metric Scholarship o SBC students	State Govt	21-22	15800
Institution	Post Metric Scholarship To VJNT Students	State Govt	21-22	25000

<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>

<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<ul style="list-style-type: none"> <li>Online Intercollegiate Poster making competition on Lord Ganesha, the Management Guru on 7 September and Advertising quiz competition on 20 , August.</li> </ul>	
<ul style="list-style-type: none"> <li>Online Inter collegiate oral presentation competition based on book reviews on Vachan Prerna Diwas conducted on 29 October 2021</li> </ul>	
<ul style="list-style-type: none"> <li>Registration of Alumni Association on 22 February 2022</li> </ul>	
<ul style="list-style-type: none"> <li>Two Unique Add on courses ( in addition to 3 more Add on courses) - Disaster Management and Mitigation(16- 23 Feb) and E- filing of Income Tax and GST Returns along with Tally ERP 9 (26 April - 4May 2022) .</li> </ul>	
<ul style="list-style-type: none"> <li>Conducted National Level Multidisciplinary E- Conference on Paradigm Shift in the Pandemic World: Cherish, Flourish or Perish on 28 May 2022.</li> </ul>	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
Participation in NIRF and AISHE	Participated in NIRF and AISHE
Online Assistance to teachers in planning yearly academic and extracurricular related activities	Online Assistance provided to Criteria wise teams and committee in charges in planning yearly academic and extracurricular activities
Preparation and uploading of AQARsin NAAC Higher education portal	Prepared and uploaded AQARs 2018-19 2019-20.also uploaded AQAR 2020-21 with all necessary documents
Conduct of online Inter-Collegiate Competition	Three online intercollegiate competitions held. 1. Poster making competition on Lord Ganesha the Management Guru on 7 September. 2. Oral presentation competition based on book reviews on Vachan Prerna Diwas conducted on 29 October 2021. 3. Advertising quiz competition
Online FDP regarding new AQAR and NAAC Guidelines as per Revised Accreditation Framework	Online FDP regarding new AQAR and NAAC Guidelines as per Revised Accreditation Framework conducted from 7 July - 22 November.1. NAAC Overview on 7 July . 2. College Vision and Mission and Criteria 1 on 10 July. 3. Criteria 2 on 14 July. 4. Criteria 3 on 16 July. 5. Criteria 4 on 17 July. 6. Criteria 5 on 19 July. 7. Criteria 6 on 20 July. 8. Criteria 7 on 21 July. 9. Retrospect on 9 July. 10. New AQAR Format on 18 November. 11. Non-applicable matrix on 22 November.
Assistance to Kalyan Dombivli Municipal Corporation in conducting Pandemic related Vaccination Drive in the college premises.	Provided assistance to Kalyan Dombivli Municipal Corporation in conducting Pandemic related Vaccination Drive in the college premises in October 2021 and in

	January 2022.
Conduct Voter ID and Pan Card Drive for college students.	Conducted Voter ID and Pan Card Drive for college students in association with alumni association from 11 - 13 November.
To speed up the process of Registration of Alumni Association.	Successfully registered Alumni Association in Feb 2022.
Conduct Add On Courses	Conducted Add on course on 1. Disaster Management 16 to 23 February 2022. 2. E- filing of Income Tax and GST Returns along with Tally ERP 9 (26 April - 4 May 2022). 3. Advanced program in Accountancy Tally 4. Advance Excel 5. English Communication and Digital Education with Excel specialization .
Conduct Audits	Conducted the Energy Audit ,Green Audit , Administrative audit ,Academic Audit, Gender Audit and Financial Audit.
Conduct National level Webinar on IPR.	Conducted National Level webinar on Intellectual Property Rights in April 2022.
Conduct of webinar/Seminar	Webinars conducted on 1. Soft skills on 15 /07 /2021 2. Bio diversity on 21/ 06/2021 3. Small investment opportunities in Stock Market on Issues and Challenges during Post COVID period. 09/08/2021 4. Incredible Indian Tourism on 27 /01/2022 5. Digital Technology on Open Market on 12/08/2021 6. Financial literacy week from 02/02/2022 to 05/02/2022. 7. Creating awareness about Mission Orange on 10 March 2022
Conduct of Workshops	Workshops conducted on 1.

	Meditation and Peace of Mind 10 October 2021 2. Making plastic bricks on 9/ March /2022 3. Plantation of decorative plants 10 / 03 / 2022 4. Resume writing on 5 February 5. Presentation skill 10/03/2022
Conduct of Guest Lectures	Guest lectures conducted on 1. Say no to Drug and Yes to Life on 08/01/2022 2. Gender sensitization in Education And job on 24 February 2022 3. Marathi Bhasha on the occasion of Marathi BhashaDiwas on 28 February 2022 4. Impact of Cyber Crimes on Young Adults 8 march 2022 5. Gender Awareness Programme on 10 March 2022 6. Entrepreneurship on 11 May 2022
Conduct FDP for teaching and Non-teaching staff.	1.Institution Building& Relevance Of Bhagwat Geeta on 21/ Feb 2022 2.Using mail merge option for setting a question paper (23/04/22) 3.Basics of Effective Office Correspondence for Non-teaching staff 20 /05 - 31/05 /2022
Conduct Multidisciplinary E-Conference	Conducted National Level Multidisciplinary E- Conference on Paradigm Shift in the Pandemic World: Cherish, Flourish or Perish on 28/05/2022
<b>13.Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
College Development Committee	25/03/2022



**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022	29/12/2022

**15. Multidisciplinary / interdisciplinary**

Our College follows the curriculum prescribed by University of Mumbai and offers 6 programmes -B.Com, BAF, BBI, BMS, M.Com and PhD in Business Economics. Subjects like Foundation Course, Foundation of Human Skills, Business Communication, Computer Applications and Ethics are multidisciplinary in nature. Additionally, every programme has either a course or a chapter in the course which is multidisciplinary/interdisciplinary in nature.

With the view to making our College a multidisciplinary institution the College Development Committee has given approval for three programmes BSc in IT (Science), BA and Bachelor in Mass Media (Arts) and MCom in Banking and Finance (Commerce).

In keeping with the National Educational Policy which advocates promotion of Indigenous languages we propose to hold short term courses in some spoken Indian Languages, especially Kannada and Marathi.

We have conducted a unique ADD-ON Course i.e. Disaster Management and Mitigation to train students in social engagement during disasters. Webinars addressing Gender issues in societies, Environmental concerns and Ethics are also conducted.

With the view to addressing Covid related effects, a Health and counselling Cell was established for disseminating Health related information like nutrition and exercise.

**16. Academic bank of credits (ABC):**

Affiliated to University of Mumbai, our College follows the guidelines laid down i.e. Choice Based Credit System - by our University. We are preparing for the second cycle of NAAC. We will adopt the NEP proposal to provide flexible Education and take measures to initiate the process of ABC (Academic Bank of Credits) by following the steps laid down for its establishment in the

relevant circular - Accreditation and A grade, Approval from parent body and University, registration and information to students followed by registration of individual accounts of students.

### **17.Skill development:**

Our College Vision is to create a center of excellence by training and empowering our young minds. In keeping with our mission number 2 and 3, our College takes efforts for the skill development of the students.

Our College works for skill development through various bridge courses, ADD-ON Courses and webinars/seminars/workshops and by organizing various competitions. Skill development was done in both online and offline modes. On World Youth Skills Day, a webinar was organized for enhancing soft skills. On World Bio-diversity Day, a webinar was conducted to increase environmental consciousness. With the view to enhancing employability skills, Institutions like Techno serve and Anudip Foundation conducted ADD-ON Courses like E- filing of Income Tax and GST Returns along with Tally ERP 9, Advanced program in Accountancy Tally, Advance Excel and English Communication and Digital Education with Excel specialization in the virtual mode and Workshops were conducted on Resume Writing and Presentation Skills.

Pledges, Celebration of National Days like Independence Day, Yoga Day, Constitution Day, AIDS Day, Human Rights Day, Republic Day are celebrated to develop a spirit of citizenship and human values. Gender Sensitization is undertaken through activities of WDC.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Our College is a Kannada Linguistic Minority institution. In view of NEP 2020, we plan to broaden the scope from purely Commerce to multidisciplinary programmes. We will take steps to initiate the implementation of Kannada as a subject in Junior College. Currently, our Junior College has Marathi, Hindi and IT as optional subjects.

Our College consists of majority learners who did their schooling from regional medium i.e. Hindi and Marathi. For creating a sense of belonging and empowerment among the learners, our teachers had adopted the bilingual (English and Hindi and trilingual (English, Hindi and Marathi) mode of teaching right from its inception i.e. 1999 (Even before the draft NEP). For integrating Indian Knowledge

Systems like Indian Languages and Cultures, we have established Clubs/Associations like Marathi Vangmay Mandal, Hindi Language Club, Communication and Soft Skills Club. We conduct various programmes like traditional day - My tradition, Best tradition Rangoli and Mehendi Competitions, Dance, Singing - which enabled learners to understand the rich linguistic and cultural diversity of our Country; which give students an opportunity to learn and enjoy regional culture of the nation. Every year college celebrates Hindi Diwas on 14th September. We inculcate Indian culture and values through the participation of students in university level youth festivals.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Teachers once again discussed the POs, PSOs. Cos and CSOs and these were explained to the learners during their orientation and in their lectures. These expected outcomes are displayed on the College Website and also discussed by the respective subject teachers in the classrooms.

We organized various online workshops like Resume writing, Presentation skill etc, and competitions like Poster making, Oral presentation etc. in order to achieve the outcomes. Guest lectures on Impact of Cybercrime, Entrepreneurship etc., and Add-On Courses like E-filing of Income tax and GST returns with Tally ERP-9, Advance Excel etc. were in tune with our vision and mission statements. We obtain feedback from the various stakeholders and attempt to implement new pedagogical methods for attaining the expected outcomes.

#### **20.Distance education/online education:**

During the second year of the pandemic, we conducted lectures and competitions in the hybrid mode. Students have also been oriented regarding the e-resources available in the library. Some teachers uploaded YouTube videos on some topics and students take advantage of that.

Presently i.e. in 2022-2023, we have encouraged students to register on Infosys springboard and take advantage of the various free online courses available. We propose to disseminate Kannada and Marathi languages through the online mode. We will also survey our local vicinity and based on the survey, we will collaborate with Institute of Distance and Open Learning of University of Mumbai and offer programmes and/or courses

### **Extended Profile**

<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>200</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1421</b>
<b>File Description</b>	<b>Documents</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>354</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>459</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>23</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2	<b>28</b>

Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	21 Classrooms, 1 Seminar Hall and 1 Auditorium
4.2 Total expenditure excluding salary during the year (INR in lakhs)	55,62,000
4.3 Total number of computers on campus for academic purposes	47
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>We have well planned mechanism of curriculum delivery and documentation in our College. Two teachers participated in the Syllabus Designing and framing for UG and PG Courses. In keeping with the need for pandemic related measures teachers and students attended orientation sessions related to online Admissions, Teaching and Examinations.</p> <p>As per UGC and University guidelines the blended mode of lectures began from 14 Nov. To enable teachers to conduct the blended mode of lectures, Wi-Fi connectivity was enhanced in all the classrooms by installing internet and Wi-Fi routers with 100 Band width speed.</p> <ul style="list-style-type: none"> <li>• Teachers submit their teaching plans and maintain a work diary as a part of day to day activity.</li> <li>• Academic Advisors, appointed for each class, formed class-wise WhatsApp Groups to inform students about the time-table of online lectures and Examinations.</li> <li>• Participative learning was encouraged online through PPTs, Notes</li> </ul>	

and URL linksof YouTube videos.

- Teachers discussed MCQ Paper pattern.
- Encouraged students to attend offline classes.

Teaching Plan: <https://www.ksmanjunathacollege.edu.in/media/1.1.1.a-TEACHING-PLAN.pdf>

Sample work diary :<https://www.ksmanjunathacollege.edu.in/media/1.1.1.b-Sample-work-dairy.pdf>

Academic Time Table:<https://www.ksmanjunathacollege.edu.in/media/Academic-timetable-2021-22.pdf>

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/1.1.1.a-TEACHING-PLAN.pdf">https://www.ksmanjunathacollege.edu.in/media/1.1.1.a-TEACHING-PLAN.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Our College adheres to the academic calendar. During the pandemic, lectures and Examinations were held as per the dates assigned by University of Mumbai.
- As per University guidelines, Self-Finance Courses conducted internal evaluation of 25 marks in Oct and Feb for TY classes and in Nov and Feb for FY classes and In Oct and Feb for SY classes and Dec and April in M.com .(20 marks test and 5 marks attendance and class participation),
- M Com students had 40 marks internal examination.
- FY/SY BCom/BAF/BMS/BBI students had project work for 25 marks in Foundation Course
- TY BCom had practical project for 25 marks in Computers. Additionally, teachers conducted online Tests and online quizzes (menti.com.quizziz.com and google forms).

**Academic Calendar :**

<https://www.ksmanjunathacollege.edu.in/media/Academic-calendar-2021-22-1.pdf>

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/1.1.2.c-EXAM-RELATED-CIRCULARS.pdf">https://www.ksmanjunathacollege.edu.in/media/1.1.2.c-EXAM-RELATED-CIRCULARS.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**05**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

172

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

##### Human Values:

Human Values are the basic moral behavior towards kindness, honesty, loyalty, love and peace. It enhances the fundamental goodness of human beings and society at large. Human values have been incorporated in the curriculum of subjects/courses like



Principles of Management, Human Resource Management, Business Communication and Marketing.

Professional ethics:

Different Elements of Professional ethics are covered in subjects / courses like Advertising, E- Commerce, Business Ethics and Corporate Social Responsibility, Foundation Course, Corporate Governance, Organizational Behavior and Marketing Management

Gender

Gender sensitive issues concerns and affirmative strategies are discussed in course / subject like Foundation course.

Environment and Sustainability

Environment, Sustainability, Eco system, Environment factors, Global Warming and other related issues are discussed in course / subject like Environment Studies and Environmental Management.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

267

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.ksmanjunathacollege.edu.in/media/1.4.1-Feedback-Report.pdf">https://www.ksmanjunathacollege.edu.in/media/1.4.1-Feedback-Report.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.ksmanjunathacollege.edu.in/media/1.4.2-feedback-report.pdf">https://www.ksmanjunathacollege.edu.in/media/1.4.2-feedback-report.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**1421**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**220**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Learning Levels of students are assessed on the basis of HSC performance and class participation. Under blended mode, online**

platforms and LCD projector made teaching effective. Admission & Examination Guidance lectures, mock tests, Orientation Programmes and revision lectures were ONLINE.

Advanced learners were encouraged to use E-Resources and participate in Quiz, Elocutions and Presentations etc. Rank holders and subject toppers are awarded. Bi-lingual mode of teaching, Revision lectures, Post lecture guidance, study materials and Remedial Coaching before the Repeaters exam helped slow learners.

Academic Advisors and subject teachers provided timely guidance on academic matters. Problems faced by students during online admission and examinations were resolved telephonically and on WhatsApp. Study materials and MCQS for Revision were posted on WhatsApp & Practice Assignments were emailed by students to concerned faculty.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/2.2.1-Documents.pdf">https://www.ksmanjunathacollege.edu.in/media/2.2.1-Documents.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1421	22

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For an enhanced learning experience, experiential and participative learning was encouraged. Environmental consciousness was enhanced through preparation of eco-friendly bricks by using waste plastic bottles and wrappers; thereby encouraging the principles of 3 Rs - reduce, reuse and recycle single use plastic. With a view to creating a bond between `As a step towards environment bonding, students participated in Vrukshabandhan activity by tying Rakhis to the trees. As a part of DIY (Do it Yourself) activity, videos

regarding preparation of bio-fertilizers and creation of kitchen garden and medicinal plants like Tulsi, Adulsa etc. were shown in online lectures and they were encouraged to undertake urban gardening. Online group discussions, brainstorming, case studies, subject related videos and interactive lectures encouraged student participation in blended mode of teaching-learning. Active participation and involvement in various activities like NSS, webinars, Advertising quizzes helped in developing the problem-solving skills of students. TY students of BMS, Bcom, BAF (A&F), BCom (B&I) and PG undertook project work with the guidance of their supervisors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/2.3.1-Project-List.pdf">https://www.ksmanjunathacollege.edu.in/media/2.3.1-Project-List.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers used various ICT enabled tools like LCD projectors, PPTs, you tube videos/links and online platforms like Zoom and Google Meet for effective teaching-learning. In Semester II, vaccinated students were permitted to attend offline lectures. Teachers continued the use of online platforms like Zoom or Google Meet for those who were not vaccinated and conducted offline lectures by using LCD projectors. Online class tests were conducted using Google Forms and Whatsapp was used for sharing lecture notes, notifications and for guidance sessions. Some teachers used their educational videos which were uploaded on YouTube to make the blended mode of lectures lively and interactive. E-Resources like E-books, E-Journals, softcopy of past question papers available on College library website) were used. Online guidance was provided and projects/assignments were emailed by students to the concerned teachers. Examinations were conducted online/offline as per University Directives.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super speciality / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

210

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation was adopted for UG and PG programmes. Examination pattern and Assessment criteria of Internal and Semester-end exams were informed to students on college website, prospectus, orientation and in regular lectures. Online Exam instructions were given in the Exam Guidance meeting and shared on college website. As directed by the University, all internal exams and Semester-end examinations (except Semester II) were conducted Online. As a part of Internal Assessment, online internal tests using Google Form were conducted for self- financing courses, Re-tests were conducted for student who faced technical issue or remained absent on medical grounds for online internal test. Assignments in the form of PPT and video presentations in the subject of Foundation Course at FY & SY BCom were collected via email and TYBCom practical tests were conducted using google form whereas viva voce was conducted online on zoom platform. Project work was allotted to the final year students of SFC and MCom programme and its soft copies were collected via email for evaluation & conducted viva voce using online platform. Internal Assessments and Semester-end exams were scheduled as per University directives for each Semester.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/examination-pattern/">https://www.ksmanjunathacollege.edu.in/examination-pattern/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our College has a transparent, time-bound and efficient mechanism to deal with internal examination related grievances.

Unfair Means Inquiry Committee deals with forwarded cases within a week and decision taken is intimated to concerned students. In case of grievances w.r.t. marks, students apply for Revaluation or Photocopy within 15 days of the completion of Exams. In case the student is unhappy with the assessment, external examiner is called to reassess the paper. Results are declared on completing Revaluation process.

During lockdown, proctored online internal and external exams were conducted. Orientation lecture was held to inform students about proctoring, unfair means in Exams and consequences of violation. IT Helpdesk resolved grievances regarding technical issues. Online Exams were rescheduled in case of network issues or genuine reasons. As per University guidelines, Revaluation/photocopy was not allowed in online Examinations.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/examination-pattern/">https://www.ksmanjunathacollege.edu.in/examination-pattern/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

BOS, University of Mumbai has framed the Programme Outcomes and Course Outcomes for various programmes and displayed them on its website. Some course outcomes were framed by the HOD/Coordinator in consultation with subject teachers. POs and COs throw light on the knowledge and skills acquired by students at the end of Programme/Course. POs and COs were displayed on the college website for the information of stakeholders. They were also notified to the respective departments/staff. POs were communicated to students during their Orientation Programme and the Course Outcomes were informed to students during their lectures in the concerned Course.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.ksmanjunathacollege.edu.in/po-pso-co/">https://www.ksmanjunathacollege.edu.in/po-pso-co/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of POs, PSOs and COs were evaluated on the basis of the academic performance, student progression and placements. Accomplishment of Course Outcomes were measured by analyzing the results.

Attainment of PSOs were measured through student progression - i.e. enrolment for Post-Graduation (MCom in Advanced Accountancy) in our/other College and enrolment of UG and PG students for professional qualifications (NET/SET, BEd, CA, CS, MMS, MBA etc.)

Attainment of POs were measured through placements in private/public sectors/self-employment based on the knowledge and skills gained by them.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/2.6.2-Result-Summary.pdf">https://www.ksmanjunathacollege.edu.in/media/2.6.2-Result-Summary.pdf</a>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

459

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.ksmanjunathacollege.edu.in/media/ANNUAL-REPORT-21-22.pdf">https://www.ksmanjunathacollege.edu.in/media/ANNUAL-REPORT-21-22.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.ksmanjunathacollege.edu.in/media/SSS.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**NIL**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**1**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**NIL**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our College promotes extension activities in the neighbourhood community for sensitizing students to social issues and their holistic development. Various community-oriented programmes and activities were conducted under National Service Scheme Unit (NSS), Women's Development Cell, Alumni Association along with KDMC and various NGOs. These activities gave an opportunity to the participating students to develop a sense of attachment to the various social issues in the community and try to find solutions to the community problems. In this process the participating students gained practical knowledge, developed their Intelligence, Emotional and Relationship Quotient along with their overall personality development. Physical and mental health awareness, COVID vaccination drive, Environmental awareness activities, Voter ID, PAN Card drive, Blood donation drive and various other extension activities were conducted.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/3.4.3.1%20New.pdf">https://www.ksmanjunathacollege.edu.in/media/3.4.3.1 New.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**14**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**1003**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our College has adequate infrastructure and physical facilities for teaching-learning as given below:

- Campus Area and Building: 5207 sq. metres, Three Floors and Basement
- Classrooms: 8 large classroom for traditional B.Com divisions

to accommodate 120 students and 14 small classrooms for Self-Finance and M.Com Programmes. Classrooms are spacious, well ventilated and lighted. They are equipped with teaching aids (white/black/Green boards), LCD projectors & N-Computing.

- **Computer Laboratories:** 2 computer labs with 43 computers & 2 servers. Computer labs are equipped with LAN, Internet, Scanner, printer, white board, Projector, Air conditioners. Antivirus software is installed in the computers.
- **College Library:** We have a spacious library with very good collection of text books, reference books, periodicals, magazines and newspapers etc. There is a separate reading room to enable the learners to sit and study from morning till evening. Library subscribes to many electronic resources through N-list consortium. It maintains its own webpage which gives access to important resources. It uses SOUL 3.0 software for searching entire collection.
- **Other facilities:** Our College has an Auditorium, Health and Counselling Cell, a well-equipped Gymkhana and some open space for sports, Girls common room, washrooms, drinking water, Generator and Canteen etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/4.1.1_New.pdf">https://www.ksmanjunathacollege.edu.in/media/4.1.1_New.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For the holistic development of learners, our College has made provisions for the conduct of cultural activities, sports, indoor and outdoor games as given below:

- **Sports Instructor:** a qualified and experienced Sports instructor.
- **Gymkhana:** Our College has a gymkhana admeasuring 2300 sq. ft. with facilities for weight training, cardio exercise, table tennis, carrom, chess, etc. Volleyball, kabaddi and kho-kho etc are played in the open spaces in the College.
- **Annual Sports Meet:** KDMC or Gymkhana Grounds are hired. During the pandemic, sports activities were not held due to Covid restrictions.



- **Auditorium:** The Spacious auditorium admeasuring around 2000 sq. ft. is used for cultural activities. It is well equipped with stage, podium, sound system, speakers, mikes, amplifiers and LCD projector.
- **Celebration of National Days:** Our College celebrates Independence & Republic Day. After the Flag Hoisting Ceremony, students present patriotic songs and dances.
- **Choreographers and directors:** Our College appoints a choreographer and directors for training our learners in dance, mime, skit and one-act play. The learners are encouraged to participate in the Youth Festival organized by University of Mumbai and inter-collegiate events.
- **Yoga:** Interested learners and teachers practice Yoga in the Auditorium. Expert Yoga trainers are invited to conduct workshops.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/4.1.2_New.pdf">https://www.ksmanjunathacollege.edu.in/media/4.1.2_New.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/4.1.3_New.pdf">https://www.ksmanjunathacollege.edu.in/media/4.1.3_New.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.95

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our library is automated with SOUL 3.0 library management software. The details of automation are as follows:

- SOUL 3.0 (Software for University Libraries), a user-friendly library management software, developed by the INFLIBNET Centre, is used for managing its day-to-day housekeeping operations.
- OPAC: The library OPAC system provides easy access to a database of books available in the library. OPAC allows user to search the required book by any fields such as keywords, title, author, publisher, year of publication etc.
- Barcoding: All the books are barcoded and the process of issue and return is carried out with ease using this software. Library make use of different equipment's like barcode printer, barcode scanner, flatbed scanner, printer, Internet etc to provide effective services to its users.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.ksmanjunathacollege.edu.in/media/4.2.1 New.pdf">https://www.ksmanjunathacollege.edu.in/media/4.2.1 New.pdf</a>

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="84 365 542 421">File Description</th> <th data-bbox="550 365 1468 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="84 432 542 521">Upload any additional information</td> <td data-bbox="550 432 1468 521"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="84 533 542 694">Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td> <td data-bbox="550 533 1468 694"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	<a href="#">View File</a>	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Upload any additional information	<a href="#">View File</a>								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>								
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>									
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>									
<b>1.47</b>									
<table border="1"> <thead> <tr> <th data-bbox="84 1037 542 1093">File Description</th> <th data-bbox="550 1037 1468 1093">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="84 1104 542 1149">Any additional information</td> <td data-bbox="550 1104 1468 1149"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="84 1160 542 1216">Audited statements of accounts</td> <td data-bbox="550 1160 1468 1216"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="84 1227 542 1388">Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td> <td data-bbox="550 1227 1468 1388"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Audited statements of accounts	<a href="#">View File</a>	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Audited statements of accounts	<a href="#">View File</a>								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>								
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>									
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>									
<b>17.32</b>									
<table border="1"> <thead> <tr> <th data-bbox="84 1686 542 1742">File Description</th> <th data-bbox="550 1686 1468 1742">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="84 1753 542 1798">Any additional information</td> <td data-bbox="550 1753 1468 1798"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="84 1809 542 1899">Details of library usage by teachers and students</td> <td data-bbox="550 1809 1468 1899"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Details of library usage by teachers and students	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Details of library usage by teachers and students	<a href="#">View File</a>								
<b>4.3 - IT Infrastructure</b>									
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi									

College is equipped with computers and IT facilities to enhance the learning process. Our computer labs are equipped with computers duly connected with LAN and internet. Both the labs are fully air-conditioned. All the computers are equipped with firewall protections and antivirus software. . The computers and servers are protected with UPS for any voltage fluctuations. The generator supports the entire building for its power requirements, when there is a shutdown of the power supply.

The institution provides Internet facility, including wifi to the faculty and students. College website is updated frequently and to do so Annual Maintenance Contract (AMC) is given to the vendor. The college renewed its contract with the vendors for software related to admissions and Examinations. The software helped in the smooth conduct of online admissions and online Examinations.

Wi-Fi :With the commencement of blended mode of teaching, new routers were installed in the college campus for facilitating online and/or blended mode of teaching-learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/4.3.1-1.pdf">https://www.ksmanjunathacollege.edu.in/media/4.3.1-1.pdf</a>

#### 4.3.2 - Number of Computers

72

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

55.62

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- Housekeeping services are outsourced annually and staff is available on all days. Use of plastic is banned. Dry and wet dustbins for provided for waste disposal.
- Eight big Classrooms and 14 small Classrooms are available for conducting lectures. Additionally, there is a classroom for seminars.
- Users can avail the library facility between 08.30 am to 5 pm. Library is equipped with Antivirus Software, high internet speed, SOUL 3.0 software from INFLIBNET. It conducts the annual stock verification. NLIST password is provided to staff and students to access electronic resources.
- Research centre can be used by registered Ph.D. students and the faculty for doing their research related work.
- College auditorium is used for meetings, conferences and other events.
- Computer laboratories are available for practicals and for

completing projects/assignments.

- Sports facilities are used during the free lectures or before or after college hours.
- There is restricted entry for automobiles in the campus (only staff vehicles are allowed). Students park their vehicles systematically outside the campus.
- Landscaping is done and garden is maintained by volunteers and support staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/policies/">https://www.ksmanjunathacollege.edu.in/policies/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

106

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

26

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://www.ksmanjunathacollege.edu.in/add-on-courses/">https://www.ksmanjunathacollege.edu.in/add-on-courses/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>249</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>249</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>B. Any 3 of the above</b>

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

19

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

54



File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

There is a very crucial role in various college committees.

**Students' Council:-** As per the University guidelines Students' Council is an apex body that helps them to share their creative ideas and interests with college administration.

**C.D.C:-** Students participated in C.D.C to voice the welfare schemes of the college and other activities like sports, seminar, prize/awards etc. Students share their creative ideas before management and administration.

**Cultural Association:-** Students plan and execute events and competitions at college and intra-college levels to enhance quality of life and increases overall well-being for both individuals and communities.

**N.S.S :-** N.S.S volunteers organize events to enhance community engagement and promoting social welfare.

Every year, students are engaged in programmes like self-defence workshops, cleanliness drives, health check-up drives, blood donation camps, soft skill enhancement workshops, tree plantation drives, social awareness campaigns, Industrial visit and Stock exchange etc. Students undertake projects that address the needs of people by adopting a village, donating books, clothes, etc. Students participate in various activities like PPT, Webinars, Quiz.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/5.3.3.pdf">https://www.ksmanjunathacollege.edu.in/media/5.3.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In the year 2021-22 two meetings were held. Alumni Association was successfully registered with Charity Commissioner of Thane on 22 February 2022. Most of the Active Alumni members were present for Flag Hoisting Ceremony on 15 th August 2020.

Our Alumni Members participated in various activities, such as follows

- Rupali Petkar: she is from Vacha Trust, conducted a Seminar on Gender Discrimination in Job and Film Screening of "Hayaat" movie for B.com & SFC students in the College Auditorium.
- Chetan Phadtare: He conducted Voter ID, pan Card and Aadhar Card

Drive,

- Akshay Shigwan: He took two days training during Disaster Management Add on course in 2021-22.

Alumni Members donated blood in blood donation camp, also attend 15 august and 26 january flag hoasting ceremony

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/5.4.1.pdf">https://www.ksmanjunathacollege.edu.in/media/5.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision is "To work for the creation of a centre of excellence by training and empowering young minds".we have conducted different types of activities like

In tune with our three-fold mission,

1. We conducted online inter-collegiate advertising quiz competition, poster making competition on "Lord Ganesh as a Management Guru", book review competition. Webinars (soft skills, bio-diversity, career, financial literacy week), Add-on courses on Tally GST, Disaster Management, guest lecture on the topic of Cyber-crime, "Gender Sensitization in Education and Job" and "Women - 50% workforce - the reality in India".
2. MOUs with Vacha Trust, Anudip foundation and Technoserve and activities in collaboration with Paryavaran Dakshata Mandal & KDMC.

3. For enhanced social conscience and commitment, we conducted Gender Equity and Empowerment Sessions, sessions for enhancing environmental responsibility, Vaccination drives with KDMC, blood donation drive with Chidanand Charitable Trust.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/6.5.3-ANNUAL-REPORT-21-22.pdf">https://www.ksmanjunathacollege.edu.in/media/6.5.3-ANNUAL-REPORT-21-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the sake of decentralization several committee have been formed and coordinators have been appointed. After the consultation with the Management, Principal and IQAC the respective committees plan the activities and prepare their schedule.

#### Case Study:

IQAC has delegated the authority and responsibility to respective committees and departments to work in a decentralized manner for different activities. Some of them are as follows:

The Commerce and Accountancy department has organized Add-On courses for 30 hours on the topic of GST, Tally ERP 9, Disaster Management and also organized Online Multidisciplinary National Conference on "Paradigm shifts in the Pandemic World: Cherish, Flourish or Perish".

To conduct these ADD-On courses and the conference all the conveners are given full authority and responsibility for organizing the resources and taking effective decisions to make the activity successful.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/add-on-courses/">https://www.ksmanjunathacollege.edu.in/add-on-courses/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One of the activities successfully implemented based on the strategic plan was Faculty Development Cum Orientation programme on preparation of pending AQAR and gearing up for the second cycle of NAAC as follows:

- The 8 days (7 to 21 July 2021) online orientation sessions were conducted using google-meet for empowering the team members of each criterion and assisting in the preparation of AQARs 2018-19 and 2019-20.
- The above orientations also included information regarding the revised accreditation framework of 2020.
- All the criteria incharges and the team members sat together along with the IQAC coordinator in the screening session of AQARs before uploading them. They also sat together during the editing process of the AQARs before the final submission.
- In November 2020-21, 3 more orientation sessions were conducted for taking stock of work done and for understanding the documentation process for AQAR 2020-21 as per the new RAF.
- In June 2022, we were successful in uploading AQAR 2020-21 with all the necessary documentation.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/AQAR-2020-2021.pdf">https://www.ksmanjunathacollege.edu.in/media/AQAR-2020-2021.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Administrative Setup:

- The parent body consists of members of Karnataka Sangha.
- The Managing Committee takes policy decisions based on the recommendations given by the governing body & CDC.
- The Principal gets the assistance of IQAC, academic and

administration bodies for the smooth running of our college.

- IQAC plans and evaluates the conduct of various academic and co-curricular activities and initiates quality measures.
- The teaching staff helps the HODs and Coordinators in daily work.
- The Librarian & support staff, manages all the library resources & caters to the academic needs.
- The administrative staff oversees the daily administrative operations of college with guidance of Head clerk & Principal.

#### Appointment & Service Rules:

A selection committee consisting of Management members, Principal, HODs appoint capable teachers, as per workload and posts sanctioned by the Management for Self-Finance Courses. Code of conduct, service rules are informed to the staff. Various policies regarding the use of library/ICT/Computer lab/gymkhana facility have been uploaded on the college website for reference. Staff have been informed that a copy of the University of Mumbai Statutes and Maharashtra Public Universities Act are available for reference in the library.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/about-us/">https://www.ksmanjunathacollege.edu.in/about-us/</a>
Link to Organogram of the institution webpage	<a href="https://www.ksmanjunathacollege.edu.in/media/6.2.2-Organogram.pdf">https://www.ksmanjunathacollege.edu.in/media/6.2.2-Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- College management provides free Tea/Coffee to the teaching and non-teaching staff.
- Class IV employees are provided raincoats, uniforms and washing allowances.
- The registration fee of E-Conference held during the year was waived off.
- Our teaching staff Dr. Priya Pandharpatte was felicitated for securing Ph.D degree.
- As is our custom, the management felicitated all the teaching and non-teaching staff on Teacher's Day.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/6.3.1-Welfare-measures-for-teaching-and-non-teaching-staff.pdf">https://www.ksmanjunathacollege.edu.in/media/6.3.1-Welfare-measures-for-teaching-and-non-teaching-staff.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

2



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**15**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**9**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our college conducts annual appraisal of the teaching and non-teaching staff at the end of the academic year. This helps the staff to undertake a SWOC analysis of their work.

- As laid down by the University of Mumbai, Annual Assessment Report (AAR) is filled by the teaching staff. Non-Teaching staff also submits the annual appraisal in the form prescribed by the college.
- Both oral and written feedback is taken from students and feedback is communicated to the respective staff for making improvements.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/1.4.2-feedback-report.pdf">https://www.ksmanjunathacollege.edu.in/media/1.4.2-feedback-report.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Internal and External financial audits are conducted.
- Auditors are appointed by Governing body. Internal Audit was conducted by Ms. Vasant Kumar and Co. and Statutory Audit was done by U.P Pai and Co.
- Auditors verified all financial accounts (cash books, ledgers, bills, vouchers, bank accounts & statement of cash position and

cash flow) with sample check.

- They also verified whether all the accounting standards have been followed with true and fair disclosure of financial statement.
- Any observed deviations are reported to the Management and resolved in consultation with the Management and Auditors before preparing final accounts.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/6.4.1-Audit-report-Financial-statement.pdf">https://www.ksmanjunathacollege.edu.in/media/6.4.1-Audit-report-Financial-statement.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.71635

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds through various grants and scholarships are:

Grants received (State Government) - 488485

Grants received (Central Government) - 26000

Grants received (Unaided) - 71635

MU exam remuneration - 38841

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In designing the various academic and extra-curricular activities the Internal Quality Assurance Cell of the college is very particular. Meetings of teachers are conducted regularly and as per their suggestions and feedback the programmes and strategies are planned.

### Practice 1:

The Academic Planning Committee instructs the teachers regarding the preparation of annual teaching plan and submission of daily report and teacher's diary on weekly basis.

### Practice 2:

- Capacity Building Programmes for teaching and administrative staff are integral to our college. Staff is encouraged to attend webinars, orientations and FDPs. This year IQAC also conducted 5 FDP/Orientations. -

- Training on exam question paper setting by using mail merge option and supervision.

- FDP on Institutional building and relevance of Bhagavad Gita.

- FDP for non-teaching staff on "Basics of Effective Office Correspondence".

- 11 FDPs on AQAR criteria, revised accreditation framework and preparation of SSRs for second cycle.

- Workshop on Intellectual Property Rights (IPR).

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/6.5.1-IQAC-quality-assurance-strategies-and-processes.pdf">https://www.ksmanjunathacollege.edu.in/media/6.5.1-IQAC-quality-assurance-strategies-and-processes.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academic monitoring committee collects teaching plans and work diaries of teachers. It also collects student's feedback through surveys and collects oral as well as written feedback on the teaching-learning method and gives relevant suggestions for the improvement of the teaching-learning process. IQAC also organizes beyond the classroom teaching-learning as follows.

Webinars (Yoga, Soft Skills, Biodiversity, Small investment opportunities in stock market on "Issues and Challenges during Post-COVID period").

Ad-Mad quiz competition was arranged for enhancing the creativity and thinking ability.

To develop the critical thinking ability, poster making competition was organized on the theme "Lord Ganesha as a Management Guru".

To increase the readability skills with the students, book review competition was organized.

Disaster management techniques & Income tax and GST in Tally ERP add on course were conducted for upgrading social and academic skills.

Session on Entrepreneurship skills was organized to become "Atmanirbhar Bharat".

As a result of the above activities, students' confidence level has been improved and their speaking skills, communication skills developed.

File Description	Documents
Paste link for additional information	<a href="https://www.ksmanjunathacollege.edu.in/media/6.5.3-ANNUAL-REPORT-21-22.pdf">https://www.ksmanjunathacollege.edu.in/media/6.5.3-ANNUAL-REPORT-21-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.ksmanjunathacollege.edu.in/media/6.5.3-ANNUAL-REPORT-21-22.pdf">https://www.ksmanjunathacollege.edu.in/media/6.5.3-ANNUAL-REPORT-21-22.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Our College has initiated measures for the promotion of gender equity and sensitization as below:**

#### **Curricular and Co-curricular Activities:**

**1. Establishment of WDC and Anti-sexual Harassment Cell.**

**2. Continuation of MOU with NGO VACHA TRUST for empowerment sessions through poster exhibition, gender fair, screening of short films and**

awareness sessions on women's issues and job-related gender disparities.

3. Special cash prizes for girl achievers and waiver of partial fees to prevent drop-outs.

4. Counselling by teachers/ Mentors as and when required.

5. Conduct of Gender Audit.

6. Security and facilities for Women: We have made adequate provisions for security and gender-specific facilities for women.

a. Security: CCTV vigilance with 47 Cameras with 15 days' backup. The majority of the staff comprises female teachers. Two female support staff is provided to cater to the needs of girls' common room and washroom. Women's Development Cell and two lady representatives to identify and resolve difficulties of girls/women.

b. Guest Lectures on Cyber-crime and Peer-to-Peer learning on Menstrual Hygiene

c. Facilities: Adequate toilet facilities, girls' common room (with a mirror, curtains, sofa) near staff room. Plans to install Sanitary Pad Vending machine and incinerator.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.ksmanjunathacollege.edu.in/media/7.1.1_GenderEquality_2021-22.pdf">https://www.ksmanjunathacollege.edu.in/media/7.1.1_GenderEquality_2021-22.pdf</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.ksmanjunathacollege.edu.in/media/7.1.1_Specific-Facilities_21-22.pdf">https://www.ksmanjunathacollege.edu.in/media/7.1.1_Specific-Facilities_21-22.pdf</a>
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>D. Any 1 of the above</b>

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Our College has facilities for management of degradable and non-degradable waste as follows:**

**Solid Waste-**

1. The housekeeping staff separates wet and dry waste in dustbins placed at strategic points.
2. MOU has been signed with NGO 'Urja Foundation' for plastic collection and recycling.
3. Single-used papers are reused for rough work/printouts. Blank papers from project journals are used for making note books which are donated at the adopted school or used by Staff.
4. Organization of Best-Out-of-Waste competition. .

**E Waste:** - College has signed MOU with "Threco - an E solution" Nearly 400 Kg E Waste (computer-related and Xerox machine) was collected and transported by Threco.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**E. None of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Communal harmony through social responsibility : College adopted Municipal school no. 70 wherein children are from deprived socioeconomic group. Festivals were celebrated to foster inter-cultural exchanges. Diwali was celebrated by distribution of sweets and snacks and playing games. Holi Festival was celebrated with eco-**

friendly colours. For Christmas, clothes were distributed to the tribal community at Done gaon Vangani. During Gudipadava festival students not only participated in the new year procession but also taught the children at Municipal School. On Marathi Bhasha Din, there was a Granth Dindi i.e. a procession of books followed by display of diverse dresses and foods from Maharashtra.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

'A healthy nation is a wealthy nation' - students were encouraged to do physical activities like Yoga. Celebration of Independence Day and Republic Day with singing of patriotic songs; Celebration of Constitution Day by reading of Indian Pledge and Preamble, loud reading of fundamental duties in every classroom; Inculcation of citizenship values by undertaking Voters Awareness and Voter Card and Pan Card Drives; rendering assistance in traffic management during Ganapati Immersion; sensitization of students regarding increasing Cyber-Crime and Cyber-bullying through a guest lecture by an Advocate; discussion sessions 'Human Rights Violation' and 'Right to Information Act', Gender Disparity; enhancing environmental consciousness and sustainability by Tree-plantation, tree-tagging, cleanliness campaign and distribution of cloth-bags to the consumers in the local market; creating a value-added atmosphere by writing proverbs, quotes and special days on Notice Board and through class-wise WhatsApp groups.; conduct of two relevant ADD-ON Courses - GST and Disaster Management.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.ksmanjunathacollege.edu.in/media/7.1.9-Value-Addition-1.pdf">https://www.ksmanjunathacollege.edu.in/media/7.1.9-Value-Addition-1.pdf</a>
Any other relevant information	<a href="https://www.ksmanjunathacollege.edu.in/media/7.1.9 Value-Addition-pics-final.pdf">https://www.ksmanjunathacollege.edu.in/media/7.1.9 Value-Addition-pics-final.pdf</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College celebrates and organizes national and international commemorative days, events and festivals. Independence Day and Republic Day Celebrations and celebration of Diwali and Christmas Festivals with our adopted School are an integral part of our Cultural activities. Online Activities: During lockdown, we conducted webinars as follows: Yoga Day Celebrations (World Yoga Day), Soft Skills (World Youth Skills Day, Bio-diversity (World Nature Conservation Day). Online PPTs were made on important days like World Statistics Day, World Ozone Day, World Alzheimer's Day and Kargil Diwas. Vachan Prerna Din (Inter-Collegiate Oral Presentation based on book review ) Offline Activities: Voter Awareness Day and Voter Card Distribution Drive, Indian Constitution Day (reading of preamble), Indian Tourism Day, Marathi and Hindi Bhasha Din, a week-long programme to celebrate International Women's Day (7 -11 March 2022). Our students also participated in the Gudi Padava (Hindu new year) procession organised by Kalyan-Dombivli Municipal Corporation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Student-Centric Approach was our first best practice, which aimed at enabling learners to return to normal lives and training them with a sense of belonging. Measures like SOPs, Online Orientations and Counselling, Fee Concessions, and Circulation of notes through WhatsApp groups prevented learners from dropping out and parents appreciated our efforts at counselling. Network issues, lack of vaccination, low academic interest and virtual attendance were overcome with blended mode, extra lectures, vaccination drives, revision lectures, counselling and rescheduling of online Exams. Affirmative Action was the next best practice, which enabled the learners to continue their Higher Education. With retrenchment and deaths in families, learners were unable to pay fees. We provided fee waivers, concessions and instalments. 1221 out of 1419 learners were given three-installment facility. The Management increased the Student Aid Fund. We faced a financial crisis and the recovery process of fees is still going on. Management had to dip into other income sources for finances.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.ksmanjunathacollege.edu.in/media/Best-Practice-2021-22.pdf">https://www.ksmanjunathacollege.edu.in/media/Best-Practice-2021-22.pdf</a>
Any other relevant information	<a href="https://www.ksmanjunathacollege.edu.in/media/Best-practice.pdf">https://www.ksmanjunathacollege.edu.in/media/Best-practice.pdf</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In tune with our Vision - 'To create a Centre of excellence by training and empowering young minds' - we undertook activities for holistic development of our learners.

During the second year of the pandemic, the teaching and non-teaching staff resolved the problems of students during online admission process and Examinations, online lectures and in getting free-ships/scholarships. Library has provided guidance regarding 'Book Bank Scheme' and 'Readers Card', E books and Question papers through its 'website [www.librarymcc.weebly.com](http://www.librarymcc.weebly.com).

1. A virtual 'Oral Presentation Competition' based on book reviews on Vachan Prerna Diwas on 15 Oct.

2. Five ADD-ON courses, Bridge Courses

3. Awareness of Environmental Consciousness:

Eco-friendly brick making session, celebration of World Earth Day (22 April 2022) in collaboration with Kalyan Dombivli Municipal Corporation by cleaning and tree-tagging in the college premises and surrounding areas, distributing Cloth Bags in Market. E-West collection drive generated 400 kgs. of e-waste given for recycling.

4. Conduct of competitions - Quiz, Drawing, Elocution, Essay Writing, Best out of Waste etc.

5. The lockdown has shown an increase in various kinds of Cyber Crimes. On the aggies of this college has organized guidance lecture by Adv. Savina Cresto during the week celebration of World Women Day.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

1. Intensifying ADD-ON Courses.

2. Conduct of Bridge Courses

3. Online and Offline National or International Multidisciplinary Conference

4. Skill development Courses
5. Organizing FDP
6. Participation of Teachers in Orientation/Refresher and/or Minor Research Project
7. Enhanced participation of students in Sports
8. Participation in Youth Festival organised by University of Mumbai
9. Increase in health awareness programmes in the post pandemic period
10. Expert Talks and Guest Lectures for enhancing research
11. Involving students in research activities
12. Steps for Improvement in academic performance
13. Renovation of College website
14. Multidisciplinary Initiatives - New Programmes (B.Sc IT/CS, Masters (B&F), BMM
15. Setting up Smart Classroom
16. Vertical Landscaping
17. Preparation of AQAR of 2022-2023
18. Preparation of IIQA and SSR for the second cycle of NAAC
19. Initiate the installation of Solar Panels
20. Organise Seminars/Webinars, Expert Lectures for IPR and Entrepreneurship